HAND BOOK

2024-2025



St. Pious X Degree & PG College for Women

Managed by the Society of Catechist Sisters of St. Ann

Autonomous College, Affiliated to Osmania University
Re-accredited by NAAC with 'A+' Grade, ISO Certified 9001:2015

Snehapuri Colony, Opp. HMT Bus stop,
Nacharam Road, Hyderabad -500076

Mobile No : 7680924460, 7093324460
E-mail : stpiouscollege@yahoo.co.in
Website : www.stpiouscollege.org

GENERAL INFORMATION

Address of the College	:	St. Pious X Degree & PG College for Women, Autonomous College Snehapuri Colony, Nacharam Hyderabad-500076
Mobile-Office	:	7680924460, 7093324460
Front Office Asst.	:	9347540990
E-mail	:	stpiouscollege@yahoo.co.in
Website	:	www.stpiouscollege.org
College Timings	:	9:00 am to 2:30pm
Office Working Hours	:	9:15 am to 4.00 pm
Timings to meet The Principal	:	2:00 pm to 4:00 pm
Timings to meet Faculty/Mentors	:	2:30 pm to 3:45 pm

All types of Certificates will be issued on a two days' notice.

NOTE: *This Handbook is to be brought to the college daily*

PERSONAL INFORMATION

Name : _____

Program: _____

Roll No. : _____

E-Mail ID : _____

Phone No. : _____

Vehicle No. : _____

DrivingLicense : _____

Aadhaar Card : _____

Category : _____

AnyChronic Health Issues : _____

_____

Student Signature : _____

Father's Name : _____

Occupation : _____

Contact No. : _____

Mother's Name : _____

Occupation : _____

Contact No. : _____

Res. Address : _____

Day Scholar/Hostel: _____

Name of the Hostel : _____

Warden's Contact No.: _____

Address: _____

PERSONAL INFORMATION

Name : _____

Program: _____

Roll No. : _____

E-Mail ID : _____

Phone No. : _____

Vehicle No. : _____

Driving License : _____

Aadhaar Card : _____

Category : _____

Any Chronic Health Issues : _____

_____

Student Signature : _____

Father's Name : _____

Occupation : _____

Contact No. : _____

Mother's Name : _____

Occupation : _____

Contact No. : _____

Res. Address : _____

Day Scholar/Hostel: _____

Name of the Hostel : _____

Warden's Contact No.: _____

Address: _____

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1. BRIEF HISTORY

Introduction

St. Pious X Degree & PG College for Women is a Catholic Minority Institution established and administrated by the Society of Catechist Sisters of St. Ann, Hyderabad, under the article 30(1) according to the Constitution of India. It is recognized by UGC under 2(f) and 12(B) certificates and is affiliated to Osmania University. The College aims at preparing graduates to lead extraordinary lives in pursuit of truth and personal integrity. Students of all faiths are admitted without any discrimination of caste and creed. The College is committed to serve the poor, needy and socially backward. The College is provided with a hostel on the campus for outstation students.

St. Pious X Degree & PG College for Women had a humble beginning in 1993 with a small group of 90 students. Within a short span of time, it carved a niche as one of the best colleges in Osmania University for its academic standards. It is accredited by NAAC with grade 'A' in 2013 and Re-accredited with 'A+' grade in 2018. The Institution is certified by ISO 9001:2015 in 2021. The Institution is conferred with Autonomous status by University Grants Commission on May 31, 2023. The serene campus is spread over 3 acres of land, with state of art laboratories, Snehitha Counselling Centre, Mass Communication studio, Language Lab, Psychology Lab, Spacious and well-ventilated ICT class rooms and staff rooms in two buildings. A large auditorium, modern conference hall, audio-visual room, gymnasium, playground and canteen are the additional facilities. The College is offering **21** graduate and **6** Post graduate programs. The College takes pride in possessing a team of **94** committed, dynamic, efficient and highly qualified teaching staff. The College imparts sound academic knowledge

promoting the spiritual and social values which help in the integrated growth of the students. The College promotes Universal brotherhood through prayer services, seminars and workshops. The secret of the success of the college is well-maintained discipline and high academic standard with research culture.

Our Management

The Congregation of Catechist Sisters of St. Ann (CSA) was founded in 1914 in Nalgonda District, Telangana by Rev.Fr. Silvio Pasquali PIME to spread the light of Christ through various charitable activities. The objectives of the Management are the culmination of the various qualities of its founder to eradicate poverty, social injustice, oppression and ignorance among rural masses, which is the very mission of Catechist Sisters of St. Ann. The Management has extended its services to 31 districts in Telangana, Andhra Pradesh, Karnataka, Tamil Nadu and Kerala in India, as well as in Italy and Tanzania of North Africa.

It is administering **70** educational institutions, **11** Colleges & **35** Hostels, catering to around **54,600** students in these Educational institutions. It also administers **10** Hospitals, **10** Social Service Centers, **1** Home for the aged, old age support scheme and other charitable projects.

Our Patron Saint

St. Pius X was born in Riese, Italy. His childhood was in poverty, being the son of village postman. Though poor, his parents valued education and he walked 6 kms to school each day. On 18thSeptember, 1858, he was ordained a priest. On 4thAugust, 1903, he was elected as Pope of the Catholic Church. In his will, Pope St. Pius X said "I was born poor, I have lived poor and I wish to die poor."

He was friend of all, he won youth with a smile. He lived up to his Royal call and worked all the time for the poor. **Simplicity, Humility, Faith in God, Fidelity, Fortitude** and **Charity** are the virtues of St. Pius X.

Motto of the College: ***Truth, Light and Life***

"The coat of Arms" of our college consists of a burning candle, inner and outer circles, with tri - stars symbolic of Truth, Light and Life.

The **burning candle** symbolizes Commitment and the **flame** symbolizes Divine knowledge permeating the entire world. The **Circles** signify the Inner self and the Outer World, which lead a person from untruth to truth, darkness to light, and death to life.

2. VISION AND MISSION

St. Pious X Degree & PG College focuses on seeking God in all things and working to expand knowledge in the service of humanity through learning, faith and justice.

Vision

To empower women through holistic education and function effectively as competent, socially committed and compassionate individuals.

Mission

To achieve high academic and ethical standards with scientific aptitude and social consciousness through value based quality education.

Objectives

- To prepare graduates to lead extraordinary lives in pursuit of truth, personal integrity, ethical behavior and care for others.
- To set high standards to promote professional and technological expertise.
- To develop creative and innovative abilities and a sense of self discipline.
- To achieve integrity through excellence in teaching, learning and research.
- To involve students in community service and promote responsible leadership qualities.
- To promote environmental consciousness, Cultural Heritage, Social, Spiritual and Human Values.

Core Values

- Quality Consciousness
- Integrity
- Innovation
- Service

Program Outcomes (Pos)

- Deep Subject Knowledge
- Integrity, Fortitude and Independent thinking
- Inquisitiveness and Research interest
- Critical thinking and Effective communication
- Professionalism and Employability for global competency
- Creative and Aesthetic sense
- Life skills and Personality development

3. AUTONOMY

St.Pious X Degree and PG College for Women stands for 30 years in Academic Excellence and Women Empowerment. It is conferred with Autonomous status by University Grants Commission on May 31, 2023 which is implemented from the academic year 2023-24. The status of Autonomy has empowered the college in administrative, financial and academic matters. The college has the freedom to launch its own courses, design or modify course curricula, examination and evaluation system, fix the fee structure , admission policy, and awarding degree. College will have full authority to launch new degree programmes and tailor its curriculum to meet the demands of global market.

To fulfil the emerging requirements in the areas of Research, Placement, Entrepreneurship and innovation more skill enhancement courses are incorporated in the curriculum as and when required to keep students competent and successful in their career and life.

GOVERNING BODY

Composition of Governing Body :

1. Five members (one of them Chairperson) nominated by the Parent Body
2. Two Senior faculty members
3. One Administrative Staff of the College
4. One Educationist or industrialist
5. One State Government nominee
6. One University Nominee
7. One Principal of College (Member Secretary)

ACADEMIC COUNCIL

Composition of Academic Council :

1. The Principal (Chairman)
2. All the Heads of Departments in the Autonomous College
3. Four teachers of the Autonomous College
4. Four experts/academicians from outside the Autonomous College
5. Three nominees of the University
6. The Controller of Examination of the Autonomous College
7. A faculty member nominated by the Principal (Member Secretary)

BOARD OF STUDIES

Composition of Board of Studies :

1. Head of the Department concerned (Chairperson).
2. All faculty members of the Department.
3. Two subject experts from outside the parent University
4. One expert is to be nominated by the Vice-Chancellor
5. One representative from industry/corporate sector/allied areas
6. One member of the College alumni
7. Experts from outside the Autonomous College

FINANCE COMMITTEE

Composition of Finance Committee:

(a) The Principal (Chairman).

(b) One person to be nominated by the Governing Body

(c) One senior-most faculty member of the Autonomous College to be nominated in rotation by the Principal for two years.

(d) Finance Officer/Officer in-charge of Finance and Accounts.

4.RULES & REGULATIONS

Every student of St. Pious X Degree & PG College is a unique gift of God, nurtured with love and wide opportunities for their total development. They are personally motivated at every level and guided to uphold the spirit of St. Pious X in their pursuit of acquiring knowledge. Truth, Purity of Life, Relationship and Interaction among the college community and outside the college are promoted by the Institution. Truth and Purity of life is the hallmark of St. Pious X College and is reflected in the character of the Piousians.

The students should behave politely and respectfully. They should abide by the rules and regulations stipulated by the college from time to time.

- The Working Schedule of the College is as follows:

  The College starts with a Prayer at 9:10am and Lunch

  Break is 12:00noon – 12:40 pm. The College on weekdays

  9:00 am – 2:30 pm for all UG Programmes

  9:10 am –12:40 pm on Saturdays.

- Attendance is taken every period and also subject wise. The students are expected to have a minimum of 75% attendance in each subject and general attendance. Those with less than 75% attendance are not eligible to appear for end semester Examinations.

- Attendance is taken by 9.30 am and absentee names are recorded.

- Students on leave should submit the leave letter to the class in-charge lecturer duly signed by parent and principal.

- Students should be regular, punctual to the classes, attend seminars and other academic activities.

- The students are expected to safeguard the property of the college.
- It is the responsibility of the students to take care of their belongings. The college is not responsible for any loss of valuables like gold, mobile, money etc.
- The students are expected to carry their identity card all the time and they should be ready to produce it at any time when required by the college authorities.
- Any kind of demonstration that restricts the freedom of the members of the college or disrupts any activity in the college is forbidden.
- The student should make optimum use of the learning resources and other support services available in the institution.
- Permission for representing oneself in Extra-Curricular activities like sports, games, cultural festivals, NCC and NSS should be obtained in advance from Principal / Dean with a letter of request duly recommended by the staff member or the officer concerned.
- Students are expected to dress up in a simple and decent manner which confirms to the standards of modesty. **Sleeveless, short tops, low waist jeans and tight garments are not allowed.**
- Ragging is totally prohibited in the campus.

5. ADMINISTRATION AND FACULTY

The St. Pious X Degree& PG College for Women is owned and managed by the Catechist Sisters of St. Ann (CSA). The Governing Body (GB) of the College is constituted by the CSA. The GB President appoints the Correspondent and the Principal of the College. The Correspondent and the Principal make the appointments of staff with approval from the Governing Body and the Affiliating University (i.e. Osmania University) representatives. The major financial and administrative policies of the College are formulated by the GB and executed by the Finance and Planning Committees through the Correspondent. The Correspondent shall be responsible for supervising the maintenance of the accounts and properties of the College in accordance with the rules stipulated by the University, Government and Management.

The general administration, academics, Deans, IQAC and stakeholders are vested in the Principal. The Heads of the Departments will be responsible to the principal for organization, co-ordination and smooth functioning of their departments. The various statutory and non-statutory committees will be responsible for conducting the curricular and co-curricular activities of the college effectively and implementing rules and regulations in co-ordination with the Student Council.

FACULTY PROFILE (2024-2025)

Sr. Alphonsa. P	: Correspondent	
Dr. Sr. Velangini Kumari	: Principal **principal@stpiouscollege.org**	
Dr. Sushama	: Incharge Principal for MBA	
Prof. S.Pardhasaradhi	: Dean, Research	
Dr. Annie Sunil	: Dean, Students Affairs	
Dr. R. Komala	: Dean, Academics	

Department of English

english.dept@stpiouscollege.org

Dr. Sr. B.Velangini	M.A., B.Ed., M.Phil., Ph.D.	
Ms. Mary Cecilia	M.A., M.A.(Hons.), (Ph.D)	**HoD**
Ms. Monoshri Mitra	M.A., M.Phil., (Ph.D), PGDTE.	
Ms. V.Meenakshy Poornima	M.A., PGDTE., (Ph.D)	
Ms. B.Shiva Aditya	M.A.	
Ms. Sheila Keziah	M.A, B.Ed.	

Department of Second Languages

sanskrit.dept@stpiouscollege.org

Ms. I.Vani Gayatri	M.A., M.Com.	**HoD**
Dr. P. Swapnapriya	M.A., T.P.T., PGDCA, Ph.D.	

telugu.dept@stpiouscollege.org

Ms. Y. Jyothi	M.A., B.Ed	**HoD**

hindi.dept@stpiouscollege.org

Dr. Parvathi Deshpande	M.A. Ph.D., NET, TS-SET	**HoD**

Department of Arts

	politicalscience.dept@stpiouscollege.org	
Ms. Aarthi	M.A., B.Ed, M.Ed, MAPY, MSO	**HoD**
	economics.dept@stpiouscollege.org	
Ms.K.MalathiDevi	M.A.	
	publicadministration.dept@stpiouscollege.org	
Ms. A.Sravanthi	M.A., B.Ed	
	masscom.dept@stpiouscollege.org	
Ms. Madhuri. K	M.A.	
Mr.J. Nathanuel	B.F.A	
	psychology.dept@stpiouscollege.org	
Ms.K. Shivani	M.Sc.	
Sr.Daisymol Varghese	M.A.	

Department of Computer Science

	computerscience.dept@stpiouscollege.org	
Ms. K.V.M. Udaya Lakshmi	M.C.A.	**HoD**
Ms. K. Sandhya Sree	M.Sc.Ed., M.C.A.	
Ms. P.Soumya Sree Laxmi	M.C.A., M.Tech.	
Ms. K.Kala Bharathi	M.C.A., (Ph.D)	
Ms. Ch. Mary Pushpa	B.Tech., M.Tech.	
Ms. G. Vinutha	M.C.A	
Ms. S.Hepsibha	M.C.A.	
Ms. P.Swapna	M.C.A., M.Tech.	
Ms. B.Aruna	M.C.A., (Ph.D)	
Mr. Shabuddin	Technical	

Department of Mathematics

mathematics.dept@stpiouscollege.org

Ms. K.Jyothi	M.Sc.,B.Ed.	**HoD**
Ms. Ch.Sparsha	M.Sc.	
Ms. Meherunnissa Begum	M.Sc.	

Department of Physics

physics.dept@stpiouscollege.org

Dr. P. Sangeetha Lakshmi	M.Sc.,Ph.D.	**HoD**
Dr. R.Komala	M.Sc., Ph.D.	
Sr. U.Sangeetha	M.Sc., B.Ed	
Sr. Joseph Sumalatha	M.Sc., B.Ed	

Department of Statistics

statistics.dept@stpiouscollege.org

Ms. M.Anitha	M.Sc., B.Ed	**HoD**
Ms. K.Ramya	M.Sc.	
Ms. Keerthana	M.Sc.	

Department of Commerce

commerce.dept@stpiouscollege.org

Ms. D.Geetha	M.Com., PGDT, MBA	**HoD**
Ms. G.Naga Laxmi	M.Com., MBA., TS-SET	
Sr. Lourdu Mary.Y	M.Com.,B.Ed., M.Phil., (Ph.D)	
Ms. Maria Pavithra	M.Com., TS-SET.	
Ms. G.Preethi	M.Com., PGDCA	
Ms. D. Sangeetha	M.Com.	
Ms. A. Radhika	M.Com.	
Sr. Nirmala Jyothi	M.Com.	
Ms. Ch. Rachana	M.Com., NCC (CTO)	

Department of Biochemistry, Clinical Nutrition and Dietetics

biochemistry.dept@stpiouscollege.org

Ms. C. Vani Sree	M.Sc., M.Phil. AP-SET, M.A(Psychology) **HoD**
Dr. A.Helah Kiranmai	M.Sc., Ph.D.
Ms. N. Swathi Sree	M.Sc., TS-SET
Dr. Lakshmi	M.Sc., Ph.D.
Ms. B. Maheshwari	M.Sc.

Department of Microbiology

microbiology.dept@stpiouscollege.org.

Ms. Pritha Ghosh	M.Sc.,M.Phil.,ICAR-NET,SLET, GATE(BT) **HoD**
Ms. K.Swarnalatha	M.Sc., B.Ed., ICAR-NET
Ms. Rajeetha Mondal	M.Sc., ICAR-NET, TS-SET
Ms. P.L. Sravani	M.Sc.
Dr. G. Sai Prashanthi	M.Sc.,B.Ed., Ph.D.
Dr. B. Susmitha	M.Sc.,B.Ed., Ph.D.

Department of Botany & Biotechnology, Zoology, Genetics

biotechnology.dept@stpiouscollege.org

Ms. S.Suganthamala	M.Sc., M.Phil**.,** TN-SLET., Gate-BT **HoD**
Dr. Anjana Shukla	M.Sc., Ph.D., B.Ed.

botany.dept@stpiouscollege.org

Dr. Sr.U.Nirmala	M.Sc., Ph.D.
Dr.P. Padmalatha	M.Sc., B.Ed., M.Tech., Ph.D

zoology.dept@stpiouscollege.org

genetics.dept@stpiouscollege.org

Dr. Jyoti Lallu	M.Sc., B.Ed., M.Phil, Ph.D
Ms. Amrita Gautam	M.Sc., (B.Ed.)

Department of Chemistry

chemistry.dept@stpiouscollege.org

Dr. Sudha Swaraga	M.Sc.,Ph.D.	**HoD**
Ms. Archana Juyal	M.Sc.,B.Ed.	
Ms. U.S.V.R.Hymavathy	M.Sc. SET	
Ms.A. Hemalatha	M.Sc.	
Dr. Sneha Latha	M.Sc., Ph.D.	
Sr. K.Shireesha	M.Sc.	

Department of Business Management

businessmanagement@stpiouscollege.org

Prof. R.Sushama	M.B.A., NET, SET,Ph.D.	
- Incharge Principal for MBA		
Prof. S.Pardhasaradhi	M.B.A.,Ph.D.	
Sr. G. Manikyam	M.Com.,M.Phil.,(Ph.D)	
Ms. C. Latha	M.B.A., PGDMISCA., SET,(Ph.D)	**HoD**
Prof. P.Suhasini	M.B.A.,NET, SET,Ph.D.	
Ms. P.Anitha	M.B.A., (Ph.D)	
Ms. S.Anika	M.B.A, PGDBM, (Ph.D)	
Ms. P.Harshanya	M.B.A, (Ph.D)	
Ms. K.Swarnalatha	M.B.A, (Ph.D)	
Ms. A.Maria Leena	M.Com., M.B.A.	
Ms. V.C. Sree Vidhya	M.B.A.	
Ms.P.Madhavi Latha	M.B.A., PGDMISCA, B.Ed, M.Com.	
Ms. J.B.S.Jacqualine	M.B.A.	
Ms. U.Sravanthi	M.B.A., M.Sc., M.Ed.	
Ms. S.Gautami	M.B.A.	
Ms. Gayathri	M.B.A, M.Com., SET	
Ms. Sri Varsha	B.Tech., M.B.A., NET	

Library Science	**library@stpiouscollege.org**	
Ms. S.Suneetha	M.A., M.Li.Sc., PG.D.LAN	**HoD**
Ms.T.VasanthaKumari	B.A.,B.Li.Sc.	
Ms. Satyaprabha	M.Com., M.Li.Sc. PGDCA	
Physical Education	**physical.edu@stpiouscollege.org**	
Physical Educator	M.P. Ed.	**HoD**

Administrative Staff

1. Sr. A.Jyothi	Superintendent
2. Sr. Anitha	Jr. Assistant
3. Ms. Saritha	Accountant
4. Ms. Ch. Sagarika	Sr. Assistant.
5. Ms. A.Sandhya Rani	Sr. Assistant
6. Ms. P.Krishnaveni	Record Assistant
7. Ms. Lakshmi Kala	Front Office Assistant

Hostel Administration

1. Sr. P.Alphonsa	Chief Superintendent
2. Sr. Nirmala Mary	Administrator
3. Sr. Usha Kiran	Warden
4. Ms. Sheela	Warden
5. Ms. Prabhakar	Support Staff
6. Mrs. Mamatha	Support Staff
7. Mrs. Rajeshwari	Support Staff
8. Mrs. Showrilu	Support Staff

Support Staff

1. Mr. P. Suresh
2. Mr. U .Balamanohar
3. Mr. Y. Sudhakar Reddy
4. Mr. Venkateshwarlu
5. Mr. D.Venkat
6. Mr. Ganesh

7. Ms. K.Lakshmi
8. Ms. K.Arogyamma
9. Ms. K.Janaki
10. Ms. Lydia
11. Ms. K.Anuradha
12. Ms. M.Diana
13. Ms. D.Veronica
14. Ms. P.Manasa
15. Ms. Swathi
16. Ms. Sumalatha
17. Ms. Padmavathi
18. Mr. E. Raghava Reddy- Security
19. Mr. Deepak- Security
20. Mr. Raju – Plumber
21. Mr. Babu- Electrician
22. Mr. Chary
23. Mrs. Mary Joy James
24. Mr. Nathan
25. Mr. G.Balram- Designer

Student Council Members

1. **President (III Year):**The President is the head of the student council. She shall lead the council team efficiently in all the college activities. She should be responsible, punctual, and effective in carrying out her duties.
2. **Vice President (II Year):**The Vice President shall assist the president in all the college activities to achieve success. She would discharge the duties of the president in her absence.
3. **General Secretary (III Year):** She plays the key role and shall coordinate the various activities of the council, solely responsible for the success of these activities in the College. She is expected to be dynamic and enthusiastic to present the spirit of the College.
4. **Joint Secretary (II Year):S**he should coordinate and assist the General Secretary for planning and functioning of all activities of the college.
5. **Cultural Secretary (II or III Year):**She shall tap the talent of the piousians to exhibit their creativity and skills. She shall direct properly the various cultural events and programmes in and out of the Institution.
6. **Sports Secretary (II or III Year):**She plays a vital role energizing the students to involve in sports and games for their overall physical and intellectual development. She shall assist the physical director of the college at various levels of sports competitions – Inter, Intra, State and National.
7. **Council Member (I Year):** She shall render her services, support and co-operation for the smooth and successful functioning of the College. She shall be ever ready to assist the President, Vice President, General Secretary, Sports Secretary and Cultural Secretary.
8. **Student IQAC Members (II & III Year):**The members strive

with the IQAC to take up the quality initiatives of the college.

9. **Executive Members (I II & II Year):**They help in executing all the plans and activities along with the Student Council Members
10. **Class Representatives(CRs):** Class representatives speak for and represent the students in their class and play an important role in electing the Student Council of the College. Two CR from each class are elected by their peers to represent the views of her class on academic matters and activities to the Student Council, lecturers and Departments.

6. EXAMINATIONS AND EVALUATION

Under Graduate Courses (CBCS) -CHOICE BASED CREDIT SYSTEM

All Under Graduate courses follow semester pattern with respect to Teaching and Evaluation. The Academic year is divided into Two Semesters. The first or Odd Semester is from July – December and the second or Even Semester is from December to May. The College has adopted the system of valuation based both on **Continuous Internal Assessment (C.I.A.) and Semester-End Examination (S.E.E)** Each Semester has Two Internal Examinations **(C.I.A.)** and subject wise assessments along with one Semester End Examination **(S.E.E)** in the ratio of **30:70.** Marks in each subject are a part of a reliable and sustainable evaluation process.

C.I.A. consists of **Group Discussions/Case Study/ MCQ's/ Assignments/Seminar/Viva Voce/laboratory work etc. and Two Internal Examinations.** The student's regularity, as indicated by attendance, will also be considered for C.I.A. The **S.E.E.** will be in the form of a comprehensive written examination for each course at the end of the semester and most of the subjects have Practical Examination also. The question papers for **S.E.E** examinations will be set by experts chosen from outside the College and answer scripts will be valued by external examiners.

DIVISION OF MARKS

CATEGORY	MARKS
C.I.A (Continuous Internal Assessment)	30
S.E.E (Semester End Examination)	70
TOTAL	**100**

Continuous Internal Assessment:

C.I.A aims at keeping the learning a continuous activity and motivating students to attend the classes regularly so that academic performance may be improved.

COMPONENTS OF C.I.A (THEORY)	
Component	**C.I.A weightage for 30 Marks**
Group Discussions/ Case Study/ /Assignment/ Seminar/Projects etc.	**06** Marks
Internal Examination-I (IE-I)	**10** Marks
Internal Examination-II (IE-II)	**10** Marks
Attendance	**04** Marks

ATTENDANCE MARKS – CIA

Attendance Percentage	Marks Allotted
0 - 74	0
75 - 85	3
86 - 100	4

The attendance will be updated in the ERP on day-to-day basis. It is the student & parent /guardian's responsibility to verify it and in case of a shortage of attendance/ discrepancy, to meet the HOD/Class In-charge /Deans concerned.

Publication of Results

The following things are mandatory to qualify in the examinations.

I. **Attendance:** A Minimum aggregate of 75% Attendance is mandatory.

II. **Internal Marks:** With all the internal components of C.I.A, an aggregate of 40% total marks is required.

*****No Improvement Examination will be conducted for C.I.A

III. **Registration and Payment of Fees** for Semester End Examinations

A) Student who wishes to appear for the Semester End (Theory/ Practical) Regular/Supplementary Examinations must register themselves and pay the prescribed Examination fees online through ERP login on time and keep a copy for future reference.

B) Registration and requisite Payment of Fees must be done online or through Challan, in a single transaction through ERP login, for the papers/courses, to which the student wishes to appear for, and keep a copy of it for future reference. In case of discrepancy, student must meet the COE Office immediately.

C) Nominal rolls: All the students who have registered and paid the fees must check their respective papers in the nominal rolls and sign in the list. In case of discrepancy, student must meet the COE Office immediately.

Note: If a student is detained due to shortage of attendance/internal marks /any other reasons, the registration charges are not refunded.

**Any one of the above conditions fail makes a student, *ineligible* to appear for the S.E.E and she has to repeat the same semester in next academic year.

SEMESTER-END EXAMINATIONS (SEE): The Semester-End Examinations will be held in the month/s of November/December for Odd semesters and in the month/s of April/May for Even semesters every year under normal circumstances.

C.I.A : Conducted for 30 Marks
Minimum Pass Mark - *12/30 (40%)

S.E.E Theory: Theory Examination conducted for -*70 MARKS*
Minimum Pass Mark - *28/70 (40%)

Total: 40 % is mandatory for a student to get a pass grade E or above. - *40/100 (40%)

SEE Practical: For Practical Examination 50 % is the Minimum pass mark

Graduation Day: Graduation Day, awarding Original degrees ceremony will be conducted in the College at the end of successful completion of the course for the students, who enroll themselves for the same through a notification with the approval of Parent University i.e., Osmania University by paying prescribed fee.

Rank: At the end of the course, a rank certificate can be issued, if needed, by the College for which the student must satisfy the following:

1. Student must complete the course within the duration of the course
2. A student is considered for the rank, if she completes the course without writing any arrear examinations.
3. Among all the graduated students, who tops the course with highest CGPA will be considered for awarding the rank.

Award of Grades, SGPA, CGPA:

- **Credit** means the unit by which the course work is measured. In these Regulations one credit means one hour of teaching work or two hours of practical work per week.
- Grade Letter is an index to indicate the performance of a student in a particular course (Paper). It is the transformation of actual marks secured by a student in a paper It is indicated by a Grade letter O, A, B, C, D, E and F. There is a range of

marks for each Grade Letter.

- Grade Point is weightage allotted to each grade letter depending on the marks awarded in a paper.
- Credit Points refer to the product of No. of credits multiplied by the Grade Point for a given paper.
- Semester Grade Point Average (SGPA) refers to the performance of the student in a given semester.
- SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the papers in a Semester.
- Cumulative Grade Point Average (CGPA) refers to the Cumulative Grade Point Average weighted across all the semesters (6 semesters).

SGPA & CGPA: Grading System

As part of Choice-based Credit System (CBCS), Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) has been implemented from the academic year 2023- 24.

DETAILS OF AWARD OF GRADES UNDER CHOICE BASED CREDIT SYSTEM (CBCS)		
Range of Marks	**Grade**	**Grade Points**
85% and above	**O**	**10**
70% to 84%	**A**	**09**
60% to 69%	**B**	**08**
55% to 59%	**C**	**07**
50% to 54%	**D**	**06**
40% to 49%	**E**	**05**
Less than 40%	**F**	**00**

Note:

1. SGPA is computed only if the candidate passes in all the theory/ practical papers with a minimum of 'E' Grade
2. If a candidate secures 'F' Grade in a theory/practical paper, he/she is considered to have failed in that paper.

*Not considered for computing SGPA. Any problem pertaining to mistakes in the declaration of results, entries in the Marks Cards or revaluation shall be referred to the Controller of Examinations in writing within 3 days of declaration of results/issuing of the Grade sheet.

CALCULATION OF SGPA & CGPA:	
1.	Credit Points = No. of Credits Secured x Grade Points obtained in a given paper
2	Sum of credit Points obtained in a semester SGPA=$Totalnumberofcreditsinthatsemester$
3.	Sum of credit Points obtained in all semesters CGPA =$Totalnumberofcreditsinallthesemesters$

Tentative Almanac for UG Semesters I and III for the academic year 2024-2025 (ODD Semester)

S. No.	UG I & III -Semesters	Dates
1	Commencement of Classes- III Sem	13-06-2024
2	Commencement of Classes -I Sem	01-07-2024
3	1st Internal Assessment -III Sem	05-08-2024 to 10-08-2024
4	1st Internal Assessment- I Sem	02-09-2024 to 07-09-2024
5	Short Vacation- I & III Sem	02-10-2024 to 13-10-2024
6	2nd Internal Assessment- I & III Sem	21-10-2024 to 26-10-2024
7	Last date of Instruction -I & III Sem	09-11-2024
8	Commencement of Semester End Examinations (Theory & Practical's) -I & III Semesters	14-11-2024 to 05-12-2024
9	Commencement of II & IV Semesters	09-12-2024

Tentative Almanac for UG Semesters II and IV for the academic year 2024-2025 (EVEN Semester)

S.No	UG II & IV-Semesters	Dates
1	Commencement of Classes	09-12-2024
2	Short Vacation	24-12-2024 to 01-01-2025
3	1st Internal Assessment	17-02-2025 to 22-02-2025
4	2nd Internal Assessment	07-04-2025 to 12-04-2025
5	Last date of Instruction	19-04-2025
6	Commencement of Semester End Examinations (Theory & Practicals)	24-04-2025
7	Declaration of Results (Tentative)	10-06-2025
8	Commencement of III & V Semesters	13-06-2025

PG ALMANAC

I, II & III SEMESTER: 2024-25 (Tentative)

S. No	I-Semester	Dates
1	Commencement of classes	26-10-2024
2	1st Internal Assessment	22-11-2024 to 25-11-2024
3	2nd Internal Assessment	13-12-2024 to 16-12-2024
4	3rd Internal Assessment	17-01-2025 to 20-01-2025
5	4th Internal Assessment	12-02-2025 to 15-02-2025
6	Last date of Instruction	17-02-2025
7	Preparatory Holidays	18-02-2025 to 22-02-2025
8	Commencement of Semester End Examinations (Theory & Practical)	23-02-2025
9	Commencement of II Semester	18-03-2025

S. No	II-Semester	Dates
1	Commencement of Classes	18 -03-2024
2	1st Internal Assessment	22-04-2024 to 25-04-2024
3	Short Vacation	18-05-2024 to 31-05-2024
4	2nd Internal Assessment	10-06-2024 to 13-06-2024
5	3rd Internal Assessment	01-07-2024 to 04-07-2024
6	4th Internal Assessment	22-07-2024 to 25-07-2024
7	Last date of Instruction	31-07-2024
8	Preparation Holidays	01-08-2024 to 06-08-202
9	Commencement of Semester End Examinations (Theory & Practical)	07-08-2024
10	Commencement of III Sem	02-09-2024

7.ACADEMIC PROGRAMS

The College offers the following Programs/Courses:

PROGRAM	NAME OF THE GROUP	
B.A	i)	Economics, Political Science & Public Administration/ Computer Applications **[EPP/EPCA]**
	ii)	Political Science , Public Administration, Modern Language (English) **[PPML]**
	iii)	Mass Communication, Psychology & Modern Language (English) **[MPML]**
B.Com	i)	Computer Applications
	ii)	Business Analytics
	iii)	Honors
	iv)	Finance
BBA	i)	Bachelor of Business Administration
B.Sc.	i)	Microbiology, Zoology, Chemistry/ Computer Applications **[MZC/MZCA]**
	ii)	Microbiology, Genetics, Chemistry/Psychology **[MGC/MGP]**
	iii)	Biochemistry, Microbiology, Chemistry **[BCMC]**
	iv)	Biotechnology, Botany, Chemistry **[BTBC]**
	v)	Biotechnology, Microbiology, Chemistry **[BTMC]**
	vi)	Clinical Nutrition and Dietetics, Biochemistry, Chemistry **[CNDBC]**
	vii)	Mathematics, Physics, Computer Science **[MPCS]**
	viii)	Mathematics, Statistics, Computer Science**[MSCS]**
	ix)	Mathematics, Statistics, Data Science **[MSDS]**
BCA	i)	Bachelor of Computer Applications
M. Sc.	i)	Microbiology
	ii)	Biochemistry
	iii)	Nutrition and Dietetics
	iv)	Chemistry
	v)	Mathematics with Computer Science
MBA	i)	Master of Business Administration

SKILL ORIENTED COURSES

❖ **Certificate Courses:** The College offers various certificate courses. All the undergraduate students should complete any one of the following courses:

- Multimedia
- AI Tools
- Foreign Language
- Beauty Culture
- Baking and Confectionery
- Painting
- Dance
- Crafts Skill
- Photography
- Tally- Computerized Accounting
- Digital Marketing
- Design Thinking
- Fashion Designing
- Interior Designing
- German language
- Yoga & Meditation

❖ **Diploma Courses**

- Travel and Tourism
- Music

❖ **Online Courses**

- NPTEL-SWAYAM
- Spoken Tutorial-IIT Bombay

8. CAMPUS FACILITIES & STUDENTS AMENITIES

Class Rooms

Class rooms in St. Pious X College are spacious accommodating a large number of students and are well ventilated. The classrooms are extensively equipped with ICT facilities such as LCD projectors, Smart boards and Internet.

English Communication Lab

A synchronized language lab is established to improve the accent, intonation and expression of the students. It offers self-learning facilities wherein each student is provided with a computer, head phone and webcam in listening comprehension. Extensive practice in this lab boosts the confidence of the students and improves their language skills.

Commerce Lab

There is a full-fledged Commerce lab in the college. The main objective of this lab is to give practical orientation to the subjects of Commerce. All the important charts and documents are displayed. Practical's, Research Methodology and viva-voce sessions are conducted regularly in the commerce lab.

Science Laboratories

The College emphasizes on practical training of the students. Laboratories are the essential resources of learning Science. All the science departments are well-equipped with latest and sophisticated instruments. These labs serve as potential centers for research and project works.

Mass Communication Studio

The Department of Mass Communication is well furnished with state of the art Production Studio, where the students are trained

to create short documentaries and other production related activities. The sound proof studio is furnished with the latest technology of GREEN-MAT (Chroma) for remodeling backgrounds. The Mass Communication studio presents a complete professional setup for the students aspiring to join the field of Journalism and Media related profession.

Psychology Lab

Psychology lab is an important part of research and education at the department. Psychology equipment's consists of devices like a Tachistoscope, Esthesiometer, Self-Concept Scale that are used based on self-efficacy theory and subjective task value and other tools such as Self Esteem, Moral Judgment, 16 PF, Culture Fair Test of Intelligence, K.I.E.I (Kundu), Aggression Questionnaire Well Being, Adjustment Inventory for learning activities.

Internet Enabled Computer Lab

St. Pious X College has a state-of-the art Hi-tech internet enabled computer lab, with an ideal student system ratio of 2:1 to sharpen technical skills and enable continuous support to students, helping them to familiarize with tech-savvy modern work places and thus preparing them for their careers.

Conference Hall and Audio Visual Room

A spacious, aesthetically designed air conditioned conference hall is a salient feature of the college. Various seminars, workshops, conferences and meetings are held here. It is so well equipped that it becomes a mini theatre hall for film shows too. The smart board and LCD projector with a computer, supports the effective presentations by students, staff and guest speakers.

Auditorium

The college has a spacious Auditorium which can accommodate 600 students for academic and cultural programmes on various occasions. It also has an LCD projector with computer and sound system to aid audio-visual presentation.

Sports & Games

Sports is a vital activity required to enhance the overall growth of the students. The college witnessed a spectacular achievement in the field of sports. It is well equipped with sufficient indoor hall and outdoor facilities – Chess, Carrom, Basket Ball, Kho-Kho, Kabbadi, Volley Ball, Shuttle Badminton, Tenni-Koit, Long jump, High jumppit and Athletics.

Prayer Room

"Reverence to God is the beginning of knowledge". The chapel of St. Pious X College is open for all, irrespective of religion and is a peaceful place where a person can be with herself meditate and pray in tranquility.

Wi-Fi

The college campus is upgraded to wireless with a local Wi-Fi hotspot of 60 Mbps bandwidth through the RELIANCE JIO. This provides a seamless connectivity across the entire campus to access information superhighway from anywhere in the campus through 22 Routers installed at various locations.

Gymnasium

"A sound mind exists in a sound body"- A gym is provided for the students and teachers to keep their mind and body fit. It is a great help for physical exercise as well as to refresh the minds for teaching and learning.

Photocopy

Photocopying facility helps the students to get copies of reference from library, lecture synopsis, question papers and other necessary documents.

Cafeteria

A hygienic and appetizing canteen caters to the students and staff with a healthy breakfast, lunch and refreshments.

Residential Facilities – Hostel

"Home away from home" – a comfortable and homely hostel accommodates students from out stations within the state and other states of India. The hostelites lead a systematized life which help them to organize and fulfill their daily academic chores. Their needs are taken care of by the Wardens- in-charge.

Security Facilities

As safety is the prime concern of the Management, floor wise CCTVs are installed in the college campus and hostel block. 24 hours security is provided by the management by appointing security personnel to watch over the main gate.In order to protect the campus from accidents fire extinguishers are placed on all floors. It is supervised and maintained by regular monitoring.

Reverse Osmosis-Purified Drinking Water

To provide safe and clean drinking water, a state-of-the-art mineral water plant is setup with constant supply of safe drinking water.

Public Address System

All the blocks in the campus are connected with Intercom Public Addressing System with sufficient number of mikes to communicate with all the classes simultaneously.

9. LIBRARY FACILITIES

St Pious X Degree & PG College Library established in 1993 along with the inception of the college and serves its users from three locations (i.e., UG Library, PG Library & MBA Library). The library is located at the first floor and houses three spacious reading rooms, stack area, reference section and air conditioned e-resource center.

The library equipped with huge collection of 16728 Text books on various subjects and right collection of 11044 Reference books (for e.g., Material for Competitive Examinations, Carrier Guidance, Encyclopedias, Dictionaries, Atlases, Yearbooks etc.) . The library subscribes to 67 journals, popular magazines, and periodicals along with 8 newspapers.

The library services are fully computerized with Newgenlib Software with latest version Helium 3.3. Its Web OPAC (Online Public Access Catalogue) facilitates to access remotely, students can check availability of library collection, view their transaction history and reserve their needed collection on their Android Mobiles / Tablet. The college library has also been subscribed to INFLIBNET- NLIST & DELNET databases for better research and academic pursuits.

Library Working Hours

Monday- Friday : 9.00 AM to 5.00 PM
Saturday : 9.00 AM to 3.00 PM

Borrowing Limit

UG Students : 3 Books
PG Students : 4 Books
Faculty : 8 Books

Library Rules and Regulations

- Students shall observe silence, discipline and cleanliness in the Reading Halls and in the Library & Information centre premises.
- Students shall wear college ID Card and login in the NGL counter, while entering into the library.
- Cell Phones are restricted in Library silent zone
- Personal Belongings like bags, rain coats, aprons, personal books, library books issued to them, water bottles and eatables are not strictly allowed inside the library.
- Students shall not be allowed to sit in the library during the class hours.
- The Circulation Counter shall be closed half an hour before closing the library.
- Users suggestions/feedback will be given full consideration.

Borrower's Rules

- Loan Period is two weeks for students, one month for Faculty overnight/weekend for reference material and two hours for special reserved material during the working hours. Issue may be renewed for a further period, if the document is not reserved for other readers.
- Library materials borrowed for overnight /weekend use should be returned at 9.00 am the next day.
- Students must satisfy themselves about the physical condition of the books before borrowing. If any page(s) are missing or damaged, inform the same to the library staff on duty. Otherwise, the borrower's shall be held responsible for any damaged noticed.

- Avoid making pencil/pen marks, underlining, dog ear marks, tear pages, or any other type of damage to the book(s). If any such things are noticed at the time of returning the books, the borrower held responsible.
- Borrower should returned the books on or before the due date specified otherwise a fine of Re.1/- charged for each day and if a book is overdue for first week and thereafter Rs.2/-for each day.
- In case the book is lost, the Borrower has to replace the same edition or latest edition of the lost book. If the book is not available, borrower has to pay the cost of the book
- Reference books with a single copy, current periodicals, Journals of Back Volumes, Project reports are not for issue and they should be referred within the library only.
- All users must protect the college's E-Resources from unauthorized access

Library Services

- Circulation of Books & Reference service
- Open Access Library System & Informative Notice Boards
- E Resource center with Internet Facility
- User Orientation Programs for Freshers
- Book Bank for Economically Backward Students
- Special Facilities provided for Divyangjan
- Book Exhibition and Library Celebrations
- Best Library Awards for regular users
- Star User Cards (Scholar Cards)to University Toppers

10. CAMPUS SUPPORT ACTIVITIES

1) The Students' Council

The Students' Council members are elected at the beginning of every academic year by the class representatives. These members shoulder the responsibility of college activities– discipline, planning, management, welfare of the students and coordinate between the students and the staff. The council consists of the President, Vice president, Secretary, Sports Secretary, Cultural Secretary and Executive members. They are the torch bearers of the college. The spirit of the students depend on their leadership, loyalty, devotion, co-operation proving to be true phoenixes.

2) Clubs and Associations

The students can become members of various clubs and associations, organized by different departments by paying nominal registration fee. These clubs undertake activities like organizing quiz competitions, debates, seminars, group discussions, oral and poster presentations, projects etc., to enhance their creativity, confidence and expression of thoughts and ideas.

S. No.	Department	Name of the Club
1	English	Dr. Johnson's Literary Club
2	Hindi	Pratibha
3	Telugu	Taruni
4	Sanskrit	Samskruthi
5	Mathematics	Sigma
6	Statistics	Strata
7	Physics	Galaxy
8	Chemistry	Halogen
9	Computer Science	Cursor
10	Botany & Biotechnology	Eco
11	Zoology	Zooic
12	Microbiology	Sarcina
13	Genetics	Genophilics
14	Biochemistry	Bio-mystery
15	Arts	Republic
16	Psychology	Phoenophin
17	Mass Communication	Chatter Box
18	Commerce	Spoorthy
19	Buss. Management	Synergy

3) Extension & Outreach Programmes

PEARL-(Pious **E**mpowerment **A**nd **R**each out **P**rogramme for **L**earning**)** "Service to man is service to GOD" is what PEARL, an Extension Service branch of the college believes in. The objectives of PEARL are to promote Education, Health Awareness, Women Empowerment and Community Service.

N.S.S – (National Service Scheme)

The two NSS Units of St. Pious X College provide a platform for community service and cater to those students who have inclination to developmental activities proving their motto "Not me but you". The NSS volunteers actively participate in programmes like patriotism and community service, blood donation camp, HIV awareness, slum development, cleanliness programme (Swachh Bharat), free medical checkup, educating the government school children and planting trees (Haritha Haram) for a green environment. The students in NSS have to put in minimum of 240 hours of work to be eligible for award of NSS Certificate.

N.C.C - (National Cadet Corps)

NCC aims at development of leadership qualities, strong character, spirited service and creation of disciplined course that could be of use in National emergencies. They should put in minimum of 80 hours of work to be eligible for the award of certificate and pass C-Certificate examination.

Institutional Social Responsibility (ISR)

Share a Meal: The Institution initiated an outreach program called 'Share a Meal' with an aim to fulfill the vision of the Institutional Social Responsibility (ISR) through its strategic goals and objectives. The program is directed towards supporting the well-being of the underprivileged students by providing meals once a month. To uphold the functioning of this program throughout the year, each department whole heartedly come forward to render services towards the achievement of this goal by taking support from the students and faculty to provide a day's meal to the children in orphanages.

VOICE4Girls

VOICE4Girls is a social enterprise that works with adolescent girls in conducting activity-based camps in government and low-cost private schools where girls acquire critical knowledge, spoken English and life skills. The Institution encourages students to volunteer in activity based Camps by signing the internship with Voice4Girls that gives them an exposure and experience of the challenges faced by girls in rural India.

Our Support to Slum

As an Institutional Social Responsibility, St. Pious X Degree and PG College for women has been supporting Murukula Basti, a slum in Nacharam, Hyd. In this slum there are about 160 families and our institution is working for its betterment. The various departments have taken up the responsibility of conducting necessary need based activities to the slum dwellers for their social upliftment.

Unnat Bharat Abhigyan

Unnat Bharat Abhiyan is a flagship programme under ministry of Human Resources Development (MHRD) Govt of India. The main objectives of this programme is to encourage higher educational institutions (HEIS) of the country to adopt villages for their development. The college under "Unnat Bharat Abhiyan (UBA)" in the year 2019 was selected by Ministry of Human Resource Development to conduct various development activates under the Unnat Bharat Abhiyan Scheme.

4) Placement Cell

The Placement cell guides the students about their careers, interacts with industrial representatives, and organizes various seminars, conventions, and educational programs. The Placement Cell is associated with TASK (Telangana Academy of Skill and Knowledge), Edu Republic, Internshala, FUEL, Skill Academy, and Magic Bus for training programs, internships, and placements.

It conducts training programs on, Employability skills, Interview skills, Personality Development, technical skills, Reasoning and Aptitude. It also conducts mock tests, helping students to be ready for actual placements. Companies like Synchrony Financial, Regalix, Deloitte, TCS, ICICI Prudential, HDFC bank, Accenture, Franklin Templeton, Sri Chaitanya Institution, Sutherland Global Services, Genpact, IBM, Wipro, Tech Mahindra, Karvy, ELICO, COPART, BYJU'S, GVK Bio, GE Capital, Cognizant, Amazon, DXC Technologies, Omega health care, etc., conduct both virtual and offline drives for the final year Undergraduate, Postgraduate, and MBA students.

The Placement Cell organizes training programs from the second year onwards for undergraduate students which will be continued till their final year making them ready for Placement drives. Whenever campus placements are scheduled, parents are expected to pick up the ward if it gets delayed. Students who are interested in attending off-campus placements are instructed to inform the concerned placement officer prior and make necessary arrangements by themselves.

5) Pious Alumni Association

Every Graduate and Post Graduate student of the college is encouraged to become members of Pious Alumni Association. It meets periodically and involves actively in the activities of the college. It aims at fostering fellowship between the college and alumnae.

6) Parent Teacher Association

Parents are welcomed to meet the in-charge faculty and the concerned subject teachers to discuss and review the progress of the students. The college arranges seminar for the parents and gives orientation to the parents on better parenting. Parents and Teachers also exchange their views and ideas in shaping the future of their children. The Parent-Teacher Association meet is conducted twice in a year.

7) Faith Formation &Annual Retreat for Catholics

All the Catholic students are given Catechism class one hour a week in which Bible study, Quiz and Prayer are conducted. Such forms of prayer sessions help the students to develop and strengthen Christian ideals and leadership.The Catholic students also attend retreat every year. It is mandatory for all Catholics to attend the annual retreat.

8) Cultural Activities

"RESONANCE" –Annual cultural events aim to tap the talents of the Piousians encouraging their creative skills and facilitates all-round development. Inter- collegiate and Intra Collegiate cultural competitions are held every year for a week to add more color and vigor to the lives of Piousians. "Resonance" offers a plethora of events boosting the confidence through competition and a sportive spirit.

9) The Pious Newsletter "FOCUS"

The newsletter "FOCUS" is released tri annually with updated news and views of campus. It focuses on academics, extra-curricular programs, jubilations, outreach programmes, projects, publications, seminars, workshops, guest lectures, achievements, awards and sports with brief reports and photographs. Summing up the life and growth of the Institution.

10) RADIO WAVE- You speak, we amplify…

As a part of Mass Communication club activity, Radio Wave is aired and broadcasted on issues like Human Values, National Festivals, Culture and Traditions. From jingle to jam the students do it all. The programs are designed and produced by the students in collaboration with various departments in campus that fundamentally renders the knowledge of production techniques, script writing and anchoring.

11. STUDENT SUPPORT SERVICES

- **Value Education:** Educating the youth with human values is the core objective of the Institution. Value Education classes are held every Saturday. This helps them to maintain and care for human values, tradition and culture. Group discussions, Case studies, Values and Ethics and Personality Development programmes are taught and discussed during these classes.
- **Counselling:** The College has a close individual support from the faculty to identify the students' problems or difficulties and assist them in overcoming their emotional distress, personal problems concerning behavior or relationships through Snehitha Counselling Cell. Various orientation programmes are conducted by reputed psychologists to educate and clarify the doubts and enhance their psychological well- being. Faculty members act as mentors. In addition, the services of professional counselors are offered to the students at regular intervals on campus.
- **Mentoring system:** Every thirty students are allotted with a mentor. Student profile is maintained with necessary information. Each mentor meets the students periodically and extends academic as well as emotional guidance.
- **Attendance:** The students are expected to be regular to the college and put in not less than 75% attendance as per university rules. A student who fails to fulfill this criteria shall not be permitted to appear for University Examinations. Month wise attendance percentage will be displayed on the college notice board every month.
- A student absent to the college due to illness or any genuine reason, should submit the leave letter along with medical certificates to the Principal duly signed by the parent.

- **Preparatory Bridge Courses:** Preparatory Bridge Courses are conducted to bridge the gap in study skills of students from different backgrounds
    - Bridge course in English is conducted for vernacular students.
    - Special care is being extended to commerce students who come from Non-Commerce background. A short bridge course is offered to Non-Commerce students in Accounts and Basics of commerce
    - A 15 hrs. bridge course is offered in Chemistry to the students of B.Sc.
    - One week bridge course is offered for students with lack of computer knowledge to impart basic computer skills in them.
- **Continuous Academic Assessment and Evaluation:** Unit tests and Term examinations are conducted periodically to monitor students' academic performance and their Grades are sent to the parents through LMS. The Examination Committee plans for Internal Assessment Tests, Prefinal theory and practical examinations for all the students. Continuous Comprehensive Evaluation through assignments, projects, quiz, presentations, online test, JAM , open book models, book reviews, albums, Viva, Objective Type questions, Group discussion etc. keep the students always alert with their curriculum and regular to the classes.
- **Remedial program:** The remedial classes are given by the respective departments to the students who need more care and attention to improve their academic performance. These classes are conducted after the college hours. The parents and guardians are also requested to take notice of such classes and monitor their wards periodically.

- **Supportive Classes:** Classes on computer applications are conducted for students coming from Non-Computer background, after college hours to strengthen their computer skills.

- **Personality Development and Career Guidance:**

  St. Pious X college aims at all-round development of the Piousians. Orientations, Seminars and Workshops are organized by the various departments by inviting eminent guest speakers as resource persons. Such programmes build confidence, attitude and aptitude in the students to face challenges in life.

- **Mock Viva and interviews:** Mock Viva is conducted by the concerned departments to inculcate an awareness and interest among the students to prepare and face real viva sessions effectively and face interviews successfully to excel in life.

- **Project Guidance:** To orient students towards research, projects are assigned to students to be carried out under the guidance of the faculty. The students are also encouraged to come up with innovative projects in various subjects through counseling given by the departmental faculties. They are boosted with internship and provided an opportunity to sign up with reputed companies for quality project reports.

- **Orientation Programmes:** Personality development programmes are provided in goal- setting, etiquette and grooming, positive thinking, self-confidence, ice-breaking, case studies, aptitude tests, group discussions, oral and written communication skills aiming at tracing the students' hidden talents and refine their individual skills and requirements.

- **Field Trips:** Industrial and field trips create awareness and provide an experiential learning and understanding of the practical aspects of the industry.
- **Guest Lectures/Extension lectures:** The departments organize subject lectures by inviting eminent scholars and experts from various Institutions and industries, corporate sector, segments of various departments of Universities and other reputed organizations.
- **Skill Enhancement:** Unemployability is today a greater issue than unemployment. Only 10% of fresh graduates are actually employable with their academic performance, which means that they need to be supplemented with various other skills. Hence, the college Management train the UG & PG students in collaboration with the reputed agencies through workshops and certificate courses.
- Students present subject related and general topics in their respective classrooms under the guidance of the faculty to develop their interpersonal communication skills and thus enhance their overall personality. In addition, the students also improve their presentation skills through projects, posters, and power-point and paper presentations.
- **Employability Skill Training:** Students are trained in interpersonal skills, the art of communication, building up a confident personality with positive attitude and effective communication.
- Life Skills play a very significant role in the present scenario. Keeping this in view, Soft skill training is offered to the degree students which help them to communicate effectively, develop their personality and face interviews successfully.

LMS (Learning Management System):

The institution has an integrated Learning Management System (LMS) software to plan, implement, facilitate, assess, and monitor students learning. This LMS is designed and used for marking attendance, assigning work, content sharing, posting grades and sharing e- resources. Students can submit assignments, view content, check attendance and collaborate on forums. LMS is not only focused on online learning but also supports as a platform for fee payment and notification to parents through SMS alert.

Procedure for Fee payments and Attendance

Dear students,

- Please **login https://www.stpiouscollegehyd.in** through browser click on student login.
- Type your hall ticket number and Password. (If forgot password click on forgot password and set new password)
- Enter the portal
  - To Pay Fee go to Fee payments
  - To check attendance go to My Profile
  - To access study materials go to Learnings.

Note: Regular updates on Examinations, Results, Fee Payments will be updated and notified on LMS portal

12. SCHOLARSHIPS AND FINANCIAL ASSISTANCE

a) **Financial Assistance by Management:** The Management renders financial assistance like concession in college fee to the deserving students. The prescribed form for fee concession along with Income certificate issued by M.R.O should be submitted. Caste, Residence and Income certificates issued by M.R.O should be enclosed with the Scholarship forms.

b) **Government Scholarships:** PG and MBA students can apply for the Government Scholarships as per the guidelines directed by the Government from time to time. College is a facilitator to the students to avail the scholarships.

Scholarships Offered:

- **RTF:** Reimbursement of Tuition Fee from State Govt. in full for students pursuing PG courses approved by the University.
- **MTF:** Maintenance charges or Mess charges for PG students are sanctioned every month as per the rates mentioned by Telangana Government.

Students Eligibility Criteria:

- Students who belong to SC, ST categories whose annual parental income is Rs. Two Lakhs or below.
- BC & Minority Welfare Students of rural area whose family income is Rs. 1 lakh to 50,000 or below.
- BC & Minority Welfare Students of Urban area whose family annual income is Rs. 2 Lakhs or below.

- EBC, Disabled Welfare Students whose parental income is Rs. One lakh or below.
- Students whose attendance is 75% at the end of each semester.

c) Proficiency Scholarships by Management:

University Ranks & Medals are the most noteworthy feature of the college for its success rate of the students in the Osmania University Examinations. It has a track record of excellent results & securing Gold Medals & top ranks in the University.

Apart from University Gold Medals, the College has instituted special awards for toppers in Degree and P.G. The Certificates and Medals are awarded to students considering the Academic performance and total marks (SGPA & CGPA) secured in the University Examinations.

- Topper in B.Sc. Life Sciences
- Topper in B.Sc. Physical Sciences
- Topper in B.Com.
- Topper in B.A.
- Topper in BBA.
- Topper in M.Sc.
- Topper in MBA.

d) Merit Scholarships by Management/Staff:

i) Academic Merit Scholarships:

- **Fr. Silvio Pasquali Merit Scholarship:** Awarded to B.Sc. Life Science Student based on the marks secured in all semester examinations.
- **St. Pious X Merit Scholarships:** Awarded to the B.Sc. Physical Science Student based on the marks secured in all semester examinations.
- **Mother Enrechetta Scholarship:** Awarded to the B.Com student for the highest marks secured in optional subject in all semester examinations.
- **Archbishop Aurlappa Merit Scholarships:** Awarded to BA student for securing highest marks in all semester examinations.
- **St. Pious X Merit Scholarships:** Awarded to BBA student for securing highest marks in all semester examinations.
- **St. Pious X Merit Scholarships:** Awarded to the M.SC student who secured highest total marks in M.SC I, II III and IV semester examinations.
- **Special Scholarship in MBA:** Awarded to II MBA student for highest marks in university exams.
- **St. Pious X Alumni Association Scholarship:** Instituted by St. Pious X Alumni Association and awarded to the student of III B.Sc. Life Sciences outgoing student based on performance in all semester examinations.

- **St. Pious X Alumni Association Scholarship:** Instituted by St. Pious X Alumni Association and awarded to the student of III B.Sc. Physical Sciences outgoing student based on performance in all semester examinations.

- **Special Scholarship in Commerce:** Awarded to the III year B.Com student who secures highest total in optional subjects of previous Semester Examinations.

- **Special Scholarship in Arts:** Awarded to the III year BA student who secures highest of previous Semester Examinations

- **Special Scholarship in BBA:** Awarded to the III year BBA student who secures highest of previous Semester Examinations.

- **Special Scholarship in BCA:** Awarded to the III year BCA student who secures highest of previous Semester Examinations

- **St. Pious X Alumni Association Scholarship:** Instituted by St. Pious X Alumni Association and awarded to the student of II M.Sc. (Microbiology/Biochemistry/ Chemistry/Physics /Mathematics) based on performance in all semester examinations.

- **St. Pious X Alumni Association Scholarship:** Instituted by St. Pious X Alumni Association and awarded to the student of II MBA based on performance in all semester examinations.

- **Rev. Mother Regina Merit Scholarship:** In honor of Rev. Mother Regina, the founder Principal of the college, the scholarship is awarded to a catholic student who secures highest marks in sacred scripture examination.
- **Silver Jubilee Scholarship:** Launched in the Silver Jubilee year 2018 is awarded to deserving bright student every year.
- **Ammasi Memorial Award:** Awarded to the Final year UG or PG Catholic/Christian student who secures highest score in Botany in all semester examinations sponsored by Mrs. Philomena.
- **Special Scholarship in Life Sciences:** Instituted by Dr.Veena Rishi, Rtd. Head Dept. of Botany is awarded to the best outgoing student of Life Sciences.
- **Dr. Hymavathi Memorial Scholarship:** Constituted by her family members to be awarded to two students who excel in Telugu language
- **Special Scholarship:** Instituted by Ms.Rajasree, Rtd. Head Dept. of Political Science is awarded to the best outgoing student in Political Sciences.
- **Special Merit Scholarship in Psychology:** Instituted by the Department of Psychology and is awarded to the student securing highest marks in Child Psychology.
- **Smt V. Esther Stanley Merit Scholarship Award:** In the honor of Smt V. Esther Stanley, Retd. Head Mistress, Govt. Boys High School, the scholarship is awarded to the student securing highest marks in Experimental Psychology - II year (Sem IV).

- **Smt V. Esther Stanley Merit Scholarship Award:** In the honor of Smt V. Esther Stanley, Retd. Head Mistress, Govt. Boys High School, the scholarship is awarded to the student securing highest marks in Experimental Psychology – III (Sem VI).

- **Shri A. K. Mukherjee Memorial Award:** Instituted by Ms.Pritha Ghosh, Dept. of Microbiology and is awarded to "All Round Learner" of B.Sc. Microbiology.

- **Shri A. K. Mukherjee Memorial Award:** Instituted by Ms.Pritha Ghosh, Dept. of Microbiology and is awarded to the student of M.Sc. Microbiology for exhibiting "Quest for Research and Scientific Knowledge".

- **Shri Gyan Prakash Memorial Award:** Instituted by Ms. Vanisree, Dept. of Biochemistry and is awarded to "All Round \Learner" of B.Sc. Biochemistry.

- **Shri Gyan Prakash Memorial Award:** Instituted by Ms. Vanisree, Dept. of Biochemistry and is awarded to the student of M.Sc. Biochemistry for exhibiting "Quest for Research and Scientific Knowledge".

- **Shri K.Sanjeev Memorial Award:** Instituted by Ms. Kala Bharathi, Dept. of Computer Science and is awarded to the student with Merit & Need Based Financial – Aid in B.Sc. Physical Sciences.

- **Shri. Padma Ramachandran Merit award:** Instituted by Mrs. Malathi Devi, Department of Social sciences is awarded to student of Social sciences for securing highest marks in economics (First topper in Economics)

- **Smt. Sumitra Kulkarni memorial award:** Instituted by Mrs. Malathi Devi, Department of Social sciences is awarded to student of Social sciences for securing highest marks in economics (Second topper in Economics)

- **Shri C.Balaram Yadhav Memorial Award:** Instituted by Ms. Bhavani Pujari , Physical Director and is awarded to the student of UG Final Year for excellence in Osmania University Intercollegiate tournament.

- **Smt. Shakunthala Chauhan Memorial Award:** instituted by Ms. Bhavani Pujari ,Physical Director and is awarded to the student for their excellence in Team game(any Sport)

ii) Sports Merit Scholarships: Instituted by St. Pious X College Management is awarded to the best Sportsperson of the college based on merit and selected by the Principal, and Physical Director and Sports Committee.

iii) Special Scholarships: Every student performing at State level and National level cultural and sports competitions are awarded special scholarships by the Management.

e) Special Awards and Medals:

- **NSS Award** is sponsored by NSS coordinators of the college and awarded to the best NSS volunteer, on the basis of their involvement and services.

- **PEARL Award** is presented to the best PEARL volunteer for the services she renders.

- **Best Outgoing Student Award** is awarded to a student with

✓ Overall academic performance.

✓ Contribution and service rendered with responsibilities and attitude

✓ Participation in extra-curricular and extension activities

- **Distinguished Alumnus Award** is presented annually by the Institution to **t**wo distinguished Alumnus -one who has performed with excellence at the highest level of her chosen profession and another to one who has contributed significantly to the almamater.

13. LIST OF CLASS INCHARGE LECTURERS

Undergraduate

Class	Incharge Lecturer	Department
I BA (EPCA, PPML)	Ms.Aarthi	Political Science
II BA(EPP, PPML)	Ms. Sravanthi Aakarapu	Public Admin.
III BA (PPML)	Ms. Sravanthi Aakarapu	Public Admin.
I BA (MPML)	Ms. Madhuri K	Mass Communication & Journalism
II BA (MPML)	Ms. Mary Cecilia	English
III BA (MPML)	Ms. Shivani	Psychology
III BA (EPP)	Ms. Malathi	Economics
I B.Com Sec A	Ms. Radhika	Commerce
I B.Com Sec B	Ms. Madhavi	Commerce
II B.Com Sec A	Ms. Maria Pavithra	Commerce
II B.Com Sec B	Ms. Mary Pushpa	Computer Sci.
II B.Com(BA/Hon) Sec C	Ms. G.Preethi	Commerce
III B.Com(CA) Sec A	Ms. P.Soumya Sree	Computer Sci.
III B.Com(CA) Sec B	Ms. D.Geetha	Commerce
III B.Com (CA/BA.) Sec C	Ms D.Sangeetha	Commerce
I BBA Sec A	Ms. Harshanya	Management
I BBA Sec B	Ms. Kezia / Ms. Monoshri	English
II BBA Sec A	Prof. P. Suhasini	Management
II BBA Sec B	Ms. Jacqualine	Management
III BBA Sec A	Ms. V.C.Sree Vidhya	Management
III BBA Sec B	Ms. U. Sravanthi	Management
I MZCA & I MGPsy	Ms. K. Swarnalatha	Microbiology
II MZC	Ms. P.L.Sravani	Microbiology

III MZC	Dr. Ch.Snehalatha	Chemistry
II MGC	Ms. P.L.Sravani	Microbiology
III MGC	Dr. Jyoti Lallu	Genetics
I CNDBC	Dr. A.Helah Kiranmai	Biochemistry
II CNDBC	Ms. B.Maheshwari	Biochemistry
III BCMC	Dr. M. Lakshmi	Biochemistry
I BTBC	Ms. Hemalatha	Chemistry
II BTBC	Ms. Hymavathi	Chemistry
III BTBC	Dr. Anjana Shukla	Botany
I BTMC	Ms. Suganthamala S	Biotechnology
II BTMC	Dr. P. Padmalatha	Biotechnology
III BTMC	Ms. Rajeetha	Microbiology
III MPC	Dr. Sangeetha Lakshmi	Physics
I MPCS	Ms. K.Jyothi	Mathematics
II MPCS	Ms. B.Aruna	Computer Sci.
III MPCS	Dr. Sangeetha Lakshmi	Physics
I MSDS	Ms. K.Ramya	Statistics
II MSDS	Ms. G.Vinutha	Computer Sci.
III MSDS	Ms. M.Anitha	Statistics
I MSCS	Ms. K.Ramya	Statistics
II MSCS	Ms. B.Aruna	Computer Sci.
III MSCS	Ms. K.Kala Bharathi	Computer Sci.
I BCA	Ms. P. Swapna	Computer Sci.
II BCA	Ms. K.V. M. Udaya Lakshmi	Computer Sci.

Postgraduate Class Incharges

Class	Incharge Lecturer
I M.Sc. (Microbiology)	Dr. B. Susmitha
II M.Sc. (Microbiology)	Ms. Pritha Ghosh
I M.Sc. (Biochemistry)	Ms. Swathi Sree
II M.Sc. (Biochemistry)	Ms. C. Vani Sree
I &II M.Sc.(Mathematics with Comp. Sc)	Ms. Ch. Sparsha
I M.Sc. Nutrition & Dietetics	Ms. C. Vani Sree
I M.Sc. (Chemistry)	Dr. Sudha Swaraga.M
II M.Sc. (Chemistry)	Ms. Archana
I MBA (Sec A)	Ms. S.Anika
I MBA (Sec B)	Ms. Varsha
II MBA (Sec A)	Ms. P. Anitha
II MBA (Sec B)	Ms.Gayatri

14. COLLEGE COMMITTEES

1. INTERNAL AUDIT COMMITTEE

1) Sr. P.Alphonsa	:	Secretary & Correspondent
2) Dr.Sr. B.Velangini	:	Principal
3) Sr. Lourdu Mary	:	Dept. of Commerce
4) Dr. Annie Sunil	:	Dean, Students Affairs
5) Prof. Pardasaradhi	:	Dean, Research
6) Dr. R. Komala	:	Dean, Academics, IQAC Coordinator
7) Ms.P.Soumya Sree	:	IQAC Co-Coordinator Head Dept. of Microbiology
8) Ms. Hymavathi	:	Dept. of Chemistry, Placement Director

2. ADMISSION COMMITTEE

Objectives: Establish transparency in admission process and Selection of students for various courses as per the Govt. norms.

Coordinator : **Dr. Annie Sunil**

Members : Ms. Naga Laxmi, Dr. Komala, Ms.A.Sandhya Rani, Ms.Satyaprabha, Ms.Lakshmi Kala and Ms.Krishnaveni

3. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Objectives: To develop a system for conscious, consistent, and catalytic improvement in the overall performance of the institution and thus promoting its quality for academic excellence.

Coordinator : **Dr. R. Komala**

Co-coordinator : **Ms. P. Soumya Sree**

Members : Prof. Pardasaradhi, Dr. Annie Sunil, Prof. Sushama, Prof. P.Suhasini, Ms. Naga Laxmi, Dr. Sudha Swaraga Ms. Aarthi, Ms. C. Latha, Ms. D. Geetha

Ms. Pritha, Ms. Suganthamala
Ms.Udaya Lakshmi, Ms. C.Vani Sree
Ms. Mary Cecilia, Ms. Harshanya,
Ms. Sagarika, Prof. M. Laxmipathi Rao (Ext. Expert), Ms. Sujatha Cecelia (Director ATM, Industrialist) and Student IQAC Members

4. EXAMINATION CELL

Objectives:

- To conduct Internal and External Examinations
- To use more ICT tools in the process of Examination and Evaluation and keeping the record of all the examinations

Controller of Examination	:	**Ms. G.Naga Laxmi**
Addt. Controllers	:	Ms. K. Kala Bharathi Ms. Swathi Sree Ms. Sagarika
Technical Staff	:	Mr.Narasimha, Ms. Keerthana
Members	:	Ms. Pritha, Ms. Suganthamala Ms. Pavithra, Ms. Mary Pushpa Ms. Aarthi, Ms. M. Anitha Dr. Swapnapriya, Ms.Hemalatha, and Ms. Sree Vidhya

5. FACULTY DEVELOPMENT CELL

Objectives:

- To identify areas of development in various spheres of knowledge and across disciplines and collaborate with Institutes, Universities, subject experts and practitioners to facilitate knowledge, transfer and up skilling of faculty
- To organize FDP's and provide guidance to faculty in enrolling to refresher courses, training programmes, orientation

programme, workshops, conferences or symposium to empower faculty fraternity

Coordinator : **Prof. P. Suhasini**

Members : Dr. Sudha Swaraga, Dr. Prashanthi
Ms. Monoshri, Ms. Hymavathi
Ms. M.Anitha, Dr. Helah Kiranmai
Ms. Madhavi Latha, Ms. Swarnalatha
and Ms. Madhuri

6. RESEARCH COMMITTEE

Objectives:

- Identifying the needs of researchers and providing ample infrastructural facilities and opportunities to attend workshops, seminar and conferences.
- Encouraging faculty members for upgradation of qualification and take up research projects.
- Strengthening research activities by collaboration with premier research institutes and industries

Coordinator : **Prof. Pardhasaradhi, Dean, Research**

Members : Dr.Sudha Swaraga, Dr.P.Padmalatha,
Prof..Sushama, Dr.B.Susmitha, Dr.Anjana,
Dr. Ch.Snehalatha, Ms.K.Kala Bharathi,
Dr.Helah Kiranmai, Ms. P.L.Sravani,
Dr.Jyoti, Dr.Lakshmi and Dr.Parvathi

7. ED CELL

Objectives:

- To bring awareness and create an Entrepreneurial Culture in the College.

- To inculcate an environment of promoting self-employment, Innovation and entrepreneurship development through various activities.

Coordinator : **Prof. Sushama**

Members : Prof. Pardhasaradi, Ms.D.Geetha, Dr.Susmitha , Ms.K.Jyothi, Ms.Anika, Ms. Harshanya, Ms.Amrita, Ms.D.Sangeeta, Ms.G.Vinutha and Student Council Executive

8. CERTIFICATE COURSES

Objectives:

- To facilitate students to take up outcome based skill training and become employable
- To equip students with industry relevant skills in a particular area nurture their proficiency skills

Coordinators : **Ms. P. Madhavi & Ms. Hemalatha**
SWAYAM NPTEL SPOC : **Ms. P. Soumya & Ms.P. Swapna**

SPOKEN TUTORIAL SPOC : Ms.Anika (IIT BOMBAY)

Members : Ms. Pritha Ghosh, Ms. Monoshri, Ms.Kala Bharathi, Ms A.Sravanthi, Ms. Sree Vidhya, Ms.Y.Jyothi, Ms.Radhika, Ms.Ramya, Ms.Madhuri Dr .Lakshmi, Ms.Amrita, Ms.P.Gayathri, Ms.Hymavathi Ms.Sandhya Rani and Student Council Vice President.

9.WEBSITE COMMITTEE

Objectives:

- Articulating the College's brand and communicating its values.

- Providing relevant and accessible information source for all faculty, staff, and students and other stakeholders globally.

Coordinator : **Ms. Ch. Mary Pushpa**

Members : Ms. Udaya Lakshmi, Ms.Kala Bharathi Ms.P Swapna, Ms.B.Aruna, Ms.G.Vinutha Ms.Hepsibha, Dr.Anjana, Ms.Sri Varsha, Ms.Monoshri, Ms.D.Sangeeta, Ms. Sparsha Ms. Swathi Sree, Ms. Swarnalatha, Ms.Poornima, Dr.Swapnapriya, P.Anitha,, Dr. Snehalatha and Student Council Member

10. NEWS LETTER & MAGAZINE COMMITTEE

Objectives:

- To disseminate timely, trustworthy and useful information to all the stakeholders of the college.
- To share and record the campus news and views in a professional way.

Volume –I **Ms. B.Shiva Aditya (Coordinator)**

Volume –II : **Ms. Monoshri (Coordinator)**

Volume –III : **Ms. Mary Cecilia (Coordinator)**

Volume-IV : **Ms.V. Meenakshi Poornima**

Members : Ms.Mary Pushpa, Dr.Anjana Shukla, Ms.A.Sravanthi, Ms. D.Radhika Ms.P.L.Sravani, Dr.Parvathi, , Ms.Hemalatha, Dr.Lakshmi, Ms.P.Anitha, Ms.Sri Varsha, Ms.Madhuri, Ms. Jacqualine and Student Council Member

11. LIBRARY COMMITTEE

Objectives: To ensure optimal utilization of the various internal and external library resources for efficient knowledge building and dissemination

Coordinator	**:**	**Ms. S. Suneetha**
Members	**:**	Ms.T.Vasantha, Ms.Satya Prabha, Ms. Sri Varsha, Ms.D.Aarthi, Ms.B.Aruna Dr. Susmitha, Ms.Madhavi, Ms. Mary Cecilia, Dr.Jyoti, Ms. K.Ramya and Student Council Secretary

12. PRAYER COMMITTEE

Objectives: To encourage students and faculty towards experiential connection with Almighty God through prayer and to promote religious tolerance.

Coordinators	**:**	**Ms. Pavithra & Dr. Helah Kiranmai**
Members	**:**	Prof. Sushama, Prof. P.Suhasini, Ms. Mary Cecilia, Ms.Vani Gayatri, Ms. Soumya, Ms.K. Rajeetha, Ms.A.Sravanthi, Ms.U. Sravanthi, Ms.Ch.Mary Pushpa, Ms.Meharunnisa, Dr.Jyoti, Ms.S.Hepsibha, Ms. B.Aruna, Ms. Jacqualine, Sr.Joseph Sumalatha, Sr.U.Sangeetha, College choir

13.GRIEVANCE & REDRESSAL COMMITTEE

Objectives: To develop an organizational framework to resolve grievances of the students and other stakeholders

Coordinator	**:**	**Dr. P. Sangeetha Lakshmi**
Members	**:**	Ms. K.Malathi Devi, Ms.D.Geetha Reddy, Ms. Swathi Sree, Dr.Swapnapriya Ms.Suneetha, Ms.C.Latha, Sr.Usha Kiran and Student Council Vice President

14. INTERNAL COMPLAINT COMMITTEE

Objectives:

- To prevent discrimination and sexual harassment, by promoting gender amity among students and employees
- To ensure support services to the victimized and recommend appropriate punitive action against the guilty party to the Management.

Coordinator	**:**	**Ms. Malathi Devi**
Members	**:**	Principal (Presiding Officer), Prof. Pardhasaradi, Ms. Maria Pavithra Prof .P.Suhasini, Ms.Y.Jyothi, Sr. A. Jyothi and Ms. Krishna Veni

15.STUDENT DEVELOPMENT CELL

Objectives:

- Organize and engages students in co-curricular activities for personality development.
- To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.

Coordinator	**:**	**Ms. P. Soumya Sree**
Co-coordinator	**:**	**Ms. Maria Pavithra**
Members	**:**	Dr. Annie Sunil, Ms.D. Geetha Reddy, Dr. P. Sangeetha Lakshmi, Ms.Pritha, Ms. .Suneetha, Ms.Vani Sree, Ms.Preethi Ms.I.Vani Gayatri, Ms. D.Sangeeta, Ms.Anika, Ms.Archana, Ms. Rachana Ms.A.Sravanthi, Ms.Shivani,Ms.Hepsibha Physical Director and Student Council President

i) Anti-Ragging Committee:

Objectives:

- To prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written.
- To monitor and maintain the campus and hostel vicinity a serene place, thereby contributing to the holistic development of the students.

Coordinator	**:**	**Dr. Sangeetha Lakshmi**
Members	**:**	Ms. Aarthi, Dr. Swapnapriya, Sr. Usha, Ms. Sree Vidhya, Dr.A.Helah Kiranmai Ms. Satyaprabha, Physical Director and Student Council Secretary.

ii) Minority Cell:

Objectives:

- To guide the SC/ST & OBC students, to optimally utilize the benefits of the schemes offered by the State Government, Government of India (GOI) and UGC.
- To provide training in competitive exams offered by Govt.

Coordinator	**:**	**Ms. Rajeetha**
Members	**:**	Ms. Mary Cecelia, Dr.Helah Kiranmai, Ms. Jacqualine,J Ms.Preethi, Ms.Y.Jyothi, Ms.Meharunnisa, Ms.B.Aruna, Sr. Nirmala Jyothi and Student Council Member

iii) SC/ST/BC Cell:

Objectives:

- To guide the SC/ST & OBC students, to optimally utilize the benefits of the schemes offered by the State Government, Government of India (GOI) and UGC.
- To improve the performance, provide guidelines and counseling with respect to academic, social and other matters.

Coordinator : **Ms.P. Anitha**

Members : Ms. Suganthamala, Dr. Parvathi, Ms.D.Sangeeta, Ms.Y Jyothi, Ms.Aditya Dr.Prashanthi, Ms.P.Gayathri, Ms.Maheshwari and Ms.Krishna Veni

16.EXTENSION ACTIVITIES COMMITTEE

a) N.S.S. Committee

Objectives:

- To develop a sense of respect to the principles, values, rights and obligations, promote national unity & integrity, non-violence, secularism, democracy, socialism, self-reliance, and dignity of labor, commitment to fight against injustice, inequality and cruelty.
- To identify the needs and problems of the community and involve them in problem solving.

UNIT-I	**UNIT-II**
Ms. Preethi (Coordinator)	**Ms. Aarthi (Coordinator)**
Dr.P.Sangeetha Lakshmi	Physical Director
Ms.Hemalatha	Ms.Radhika
Ms.Y.Jyothi	Dr.Swapnapriya
Dr.Susmitha	Ms.Jacqualine
Ms.K.Jyothi	Dr. Snehalatha

b) PEARL Committee:

Objectives:

- To promote social consciousness among students
- To serve the old, needy and weaker section in the community and foster women empowerment

Coordinator : **Ms.D.Geetha Reddy**

Members : Dr.P.Sangeetha Lakshmi, Ms.P.Harshanya, Ms.Suneetha, Ms. Anika, Ms.K.Jyothi, Ms.K.Shivani, Ms.Amrita Ms.P.L.Sravani, Dr.Parvathi and Student Council Joint Secretary

c) N.C.C. Committee:

Objectives:

- To Create a Human Resource of Organized, Trained and motivated youth to provide Leadership in all Walks of life and be always available for the Service of the Nation.
- To provide a suitable Environment to motivate the Youth to take Up a Career in the Armed Forces.

Coordinator : **Ms. Rachana**

Members : Ms. Suganthamala, Physical Director, Ms. Sparsha and Student Council Executive Member

17. INFRASTRUCTURE & MAINTENANCE COMMITTEE

Objectives:

- To ensure proper maintenance of infrastructure and other facilities of the campus
- To review annual maintenance contracts and identify and plan for preventive maintenance

Coordinator : **Ms.M.Anitha**

Members : Ms. Udaya Lakshmi, Ms. K. Malathi, Ms.Sunitha, Ms.Poornima, Ms.U.Sravanthi Ms.Maheshwari, Ms.Keerthana, Ms. Satyaprabha. Ms.Lakshmi Kala and Sr. Jyothi

18. PLACEMENT COMMITTEE

Objectives:

- Integrating the programme outcomes with employment opportunities, awareness of various skill sets namely soft skills, technical skills and any other specific skill set in consonance with the job profile.
- Identify the aspiration and attitude of the students and transform in accordance with employers expectation

Coordinator : **Ms. U. Hymavathi**

Members : Ms.K.V.M.Udaya Lakshmi, Ms.C.Latha, Ms.S.Suganthamala, Ms.P.Harshanya, Ms.Vani Sree, Ms.Pavithra, Ms.Sparsha Ms.D.Sangeeta, Ms.Archana, Dr.Jyoti, Ms.K.Shivani, Ms.Swapna, Ms.U.Sravanthi, Ms. Sree Vidhya and Student Placement coordinators.

19. CULTURAL COMMITTEE

Objectives:

- To Encourage and create a platform to the students to exhibit their talents and creativity in co-curricular and extracurricular activities.
- To enhance interest and confidence and boost their competitive spirit to compete in various cultural competitions held at college, university and at national levels.

Coordinator : **Ms. D.Sangeeta**

Student Coordinator : Student Council Cultural Secretary

i. Literary Activities:

Coordinator : **Ms. Monoshri Mitra**

Members : Ms.I.Vani Gayathri, Ms.K.Shivani Ms. Ms. K.Jyothi, Ms. Aditya and Ms. Madhavi

ii. Fine Arts:

Coordinator : **Dr. Swapnapriya**

Members : Ms. Rajeetha, Ms. Amrita, Ms.P.Swapna, Ms.K.Shivani, Ms.P.Gayathri and Ms.Maheshwari

iii. Theatre Arts:

Coordinator : **Ms. Archana**

Members : Dr. Anjana Shukla, Ms.P.L.Sravani, Ms.Aditya, Ms.B.Aruna, Ms.G.Vinutha, Ms.Sri Varsha and Ms.Y.Jyothi

iv. Music & Dance:

Coordinator : **Ms. K. Swarnalatha**

Members : Ms.Vani Gayathri, Ms. Swathi Sree, Dr.Parvathi, Dr. Lakshmi, Ms.K.Ramya Ms. Amrita, Ms. V.Poornima and Ms.A. Sravanthi

20.AWARDS COMMITTEE

Objectives:

- To recognize and appreciate students achievement, hard work, success and personal goals.
- To celebrate students' achievements and motivate them to continue on their path.

Coordinator : **Ms. Vani Gayathri**

Members : Ms.Kala Bharathi, Ms.A.Sravanthi, Ms.Radhika, Ms.Adithya, Ms. G.Vinutha Ms.Madhuri, Ms.K.Jyothi, Ms.Archana, Ms.Sree Vidhya, Ms.Rajeetha, Ms.Ramya Ms.Madhavi, Ms.Y.Jyothi,Ms.U.Sravanthi, Dr.Prashanthi and Dr. Lakshmi

21.SPORTS & GAMES COMMITTEE

Objectives:

- To promote every individual's health, physical well-being as well as the acquisition of physical skills among the students.
- To serve the interests of the student community in competitive sports and other recreational activities i.e. both indoor and outdoor.

Coordinator	**:**	**Physical Director**
Members	**:**	Ms. Sparsha, Ms.V.Poornima, Ms.Madhuri, Ms.Maheshwari, Dr.Prashanthi, Ms.U.Sravanthi Ms.K.Shivani, Ms.Amritha and Student Council Sports Secretary

22. ALUMNI COMMITTEE

Objectives:

- To establish a link and maintain mutually beneficial relationship between the college and its alumni
- To promote networking among alumni members and support college in its continuing quest and excellence

Coordinator	**:**	**Ms. C. Latha**
Members	**:**	Ms. Malathi Devi, Dr.Padmalatha, Ms. Geetha, Dr. P.Sangeetha Lakshmi, Ms. Udaya Lakshmi, Ms.Vani Sree , Dr. Sudha Swarag, Ms. Pritha Gosh Ms.Monoshri, Ms.P.Anika, Ms.Pushpa Ms. M.Anitha, Ms.Vani Gayathri and Ms.Rajeetha

23. ENVIRONMENT (ECO) COMMITTEE

Objectives:

- To develop a general environmental consciousness among the students and to actively involve students in creating a green and clean campus.
- To create awareness on present environmental issues and finding solutions.

Coordinator : **Ms. Vani Sree**

Members : Dr.Padmalatha**,** Dr.Jyoti, Dr, Anjana, Dr.Snehalatha, Dr.Helah Kiranmai and Ms. Swarnalatha

24. DISCIPLINE COMMITTEE

Objectives:

- To monitor the punctuality, regularity and discipline during the various activities of the college.
- To supervise decent dress code and safeguard the college property.

Coordinator : **Physical Director**

Members : Dr. P.Sangeetha Lakshmi, Ms.Rachana Ms.Aarthi, Ms.Preethi, Ms.M.Anitha, Ms.P.Anitha, Ms.Sparsha, Ms.P.Swapna, Ms.Radhika, Ms.Aditya, Ms.Vasantha, Ms.P.L. Sravani, Ms.U.Sravanthi, Ms.P.Gayathri and Ms.Satyaprabha

25. STAFF WELFARE COMMITTEE

Objectives:

- To cater to the needs of the staff and ensure congenial working ambience
- To plan for their welfare activities

Coordinator : **Dr.Padmalatha**

Members : Dr. Komala, Ms. Naga Laxmi and Ms.C. Latha

INSTITUTION INNOVATION COUNCIL (IIC)

Objectives

- To encourage the students to exercise their talent and thinking ability for developing innovative ideas that can lead to the new invention.

Coordinator	:	**Dr. Anjana Shukla (President)**
Convener	:	**Dr. Snehalatha**
Rept. from Incubation Center	:	Mr. Tanneru Suresh
Vice President	:	Ms.S. Anika
Internship activity Coordinator	:	Ms. C.Latha
NIRF Coordinator	:	Dr. R.Komala
Start up activity Coordinator	:	Ms. P. Harshanya
ARIIA Coordinator	:	Ms. P.Anitha
IPR Coordinator	:	Prof. Sushama
YUKTI Coordinator	:	Ms. Archana Juyal
Members	:	Prof. S. Pardhasaradhi Prof. P. Suhasini, Dr Susmitha Dr. Sudha Swaraga, Ms.Hepsibha Ms. Jacqualine, Ms. Sree Vidhya, Ms. Radhika, Ms. Sagarika
External Members	:	Prof. G.B.Reddy (Patent expert), Dr. Hafeez Basha (Incubation) Mr. Veerender Nath (Bank/Investor), Mr. B.V. Shravanthy Anand (Startup /Alumni Entrepreneur), D. Sujatha Cecelia (Industry Expert), Mrs. P. Deepika Joshi (Vice President & Startup Entrepreneur

15. IMPORTANT PHONE NUMBERS

Campus Security Officer	Sr. B. Velangini	04027175600
Public Information Officer	Ms. Annie Sunil	9246103510
Sahayam (OU Psychological Counselling Centre)	Ms. G.Angela	040-27682451 8978191518
SHE TEAM	Incharge Malkajgiri	8333993518
Grievance Committee	Dr. P. Sangeetha Lakshmi	9866297221
Anti Ragging Committee	Dr. P. Sangeetha Lakshmi	9866297221
Student Support Cell	Ms. P. Soumya Sree	9908961308
Srilakshmi Nursing Home	Dr. Swathi	9985087343
ICC Internal Complaint Committee	Ms. Malathi	9885459376
Police Personnel (SI)	Rachakonda Commissionerte	9490617111 (WhatsApp)
Office Admin	Sr.Jyothi	7680924460
Front office Asst.	Ms. Lakshmi Kala	9347540990
Hostel Warden	Sr.Usha Kiran	7702332786

16. CALENDER

ALMANAC – COLLEGE CALENDAR-2024-2025

JUNE 2023		
Date	**Day**	**Activity**
1	Sat	
2	Sun	
3	Mon	
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	**Commencement of classes -UG III Semester**
14	Fri	World Blood Donor Day- **Dept. of Biochemistry and CN&D**
15	Sat	Farewell II MBA - **Dept. of Business Management** Awareness program for Non-Teaching staff- **Dept. of Botany and Biotechnology & IQAC**
16	Sun	
17	Mon	**← Bakrid →**
18	Tue	

19	Wed	Expert talk-Review of Accounting Concepts II Year- **Dept. of Commerce**
20	Thu	Extension Activity for I MBA - **Dept. of Business Management**
21	Fri	International Day of Yoga-**NCC & NSS** World Music Day- **Cultural Committee**
22	Sat	
23	Sun	
24	Mon	
25	Tue	Guest lecture for PG -**Dept. of Chemistry** Skill Enhancement Activity UG- **Dept. of Zoology & Genetics** Session on Incubation - Opportunities for students & faculties - Early stage Entrepreneurs - **IIC Committee and Dept . of Business Management**
26	Wed	
27	Thu	World Microbiome Day - Theme – Feeding your Gut – Poster Presentation - **Dept. of Microbiology**
28	Fri	Spoorthy Club Activity- II Year - **Dept. of Commerce** Extension Lecture For PG- **Dept. of Biochemistry and CN&D**
29	Sat	**Parents Orientation and Induction Program (AMANTRAN) -UG I Semester** National Statistics Day- **Dept. of Statistics**
30	Sun	

JULY -2024		
Date	**Day**	**Activity**
1	Mon	**Commencement of Class - UG I Semester** **Bridge Course- UG I Sem (1/7/2024 to 10/7/24)**
2	Tue	
3	Wed	Workshop on Analytical Techniques in Chemical Sciences - **Dept. of Chemistry**
4	Thu	
5	Fri	
6	Sat	Guest Lecture for PG - **Dept. of Chemistry** World Zoonoses Day – Guest Lecture for Microbiology PG students - **Dept. of Microbiology**
7	Sun	
8	Mon	Project Orientation III BBA - **Dept. of Business Management** Industrial Visits II MBA "A" - **Dept. of Business Management** Orientation For Coaching Classes -Competitive Exams -**Dept. of Biochemistry and CN&D**
9	Tue	Club Activity - " Ramayana katha saaram"- I Years -**Dept. of Sanskrit**
10	Wed	Guest lecture- **Dept. of English** Industrial Visits II MBA "B" - **Dept. of Business Management**
11	Thu	
12	Fri	Guest Lecture For PG & UG-

		Dept. of Biochemistry & CN&D
13	Sat	Guest Lecture- BCA students - **Dept. of Computer Science**
14	Sun	
15	Mon	"Know your Library" - Orientation - **Dept. of Library & Information Science**.
16	Tue	
17	Wed	← **Moharam** →
18	Thu	
19	Fri	Club Activity -Quiz **Dept. of Public Administration** Ice breaking Session- **Dept. of Statistics**
20	Sat	Expert Talk on Personality Development For BA- **Dept. of Political Science** PRAYAANA -The Journey Continues-Student Orientation II & III B.Com -**Dept. of Commerce** Career Counseling-III B.Sc- **Dept. of Computer Science**
21	Sun	
22	Mon	
23	Tue	National Broadcasting Day- Echo Radio Club Activity - **Dept. of Mass Communication & Journalism**
24	Wed	International Self Care Day- **Dept. of Psychology** Spoorthy Club-Induction & Release of 5th Dept. E-Magazine-**Dept. of Commerce** Students Exchange program - Xavier Board MoU activity- **Dept. of Botany and Biotechnology**

25	Thu	
26	Fri	← **St.Ann's Feast** →
27	Sat	Expert Talk II BBA - **Dept. of Business Management** World Nature Conservation Day celebration -**Dept. of Zoology & Genetics / Avani Club** Session on Angel Investment for Early - Stage Entrepreneurs- IIC Committee and **Dept . of Business Management** Club Activity - Activity - I - **Dept. of Business Management**
28	Sun	
29	Mon	← **Bonalu** →
30	Tue	Guest Lecture - **Dept. of Economics** Bio Mystery Club day-**Dept. of Biochemistry and CN&D** 4th Anniversary of NEP 2020 - **IIC Committee**
31	Wed	Guest Lecture-**Dept. of Telugu**

AUGUST 2024		
Date	**Day**	**Activity**
1	Thr	
2	Fri	
3	Sat	
4	Sun	
5	Mon	**I Internal Assessment - UG III Sem (5/08/2024 - 10/08/2024)**
6	Tue	Expert talk on Breastfeeding -**Dept. of Biochemistry and CN&D**
7	Wed	National Handloom Day- **Dept. of Economics & IQAC**
8	Thu	Guest Lecture-I B.Com Students -**Dept. of Commerce**
9	Fri	Career guidance for PG - **Dept. of Chemistry** Guest Lecture for BSc Microbiology Students - **Dept. of Microbiology** Industrial Visits III BBA - **Dept. of Business Management**
10	Sat	Career Guidance for BA III Years EPP/PPML-**Dept. of Political Science** Guest Lecture-**Dept. of Zoology** Placement Activities III BBA - **Dept. of Business Management** Phoenophin club - Ice Breaking Session - **Dept. Of Psychology** Innovation, Entrepreneurship - **IIC Committee and PEARL Committee**
11	Sun	
12	Mon	Guest Lecture - **Dept. of Public Administration** Anti Ragging Day - **Anti Ragging Committee** National Librarians Day Celebrations- **Dept. of Library**
13	Tue	Guest Lecture-**Dept. of Genetics**
14	Wed	Guest Lecture for PG-**Dept. of Biochemistry and**

		CN&D
15	Thu	← **Independence Day** → Investiture Ceremony- **Student Development Cell**
	Fri	Certificate Course - III Years- **Dept. of Commerce**
17	Sat	
18	Sun	
19	Mon	World Photography Day - Chatterbox Club Activity - **Dept. of Mass Communication & Journalism** Outreach program- **Dept. of Statistics**
20	Tue	URJA DIWAS - **Dept. of Physics**
21	Wed	← **St. Pious Feast (Institution Day)** →
22	Thu	
23	Fri	Club Activity for I year - **Dept. of Hindi**
24	Sat	Sanskrit day Celebrations- **Dept. of Sanskrit** Guest Lecture- For Botany Students - **Dept. of Botany and Biotechnology** Guest Lecture- **Dept. of Political Science** Mentoring Event - Internal Hackathon - **IIC Committee and Dept . of Business Management**
25	Sun	
26	Mon	← **Janmashtami** → Women's Equality Day- **Dept. of Mathematics & IQAC**
27	Tue	ATAL FDP (Tentative)- **Dept. of Business Management**
28	Wed	Guest Lecture– **Dept. of English** Donation Drive-**Dept. of Mathematics**
29	Thu	Club Activity -Telugu Bhasha Dinosthavam -**Dept. of Telugu**
30	Fri	
31	Sat	

SEPTEMBER 2024		
Date	**Day**	**Activity**
1	Sun	
2	Mon	**I Internal Assessment - UG I Sem (2/09/2024 - 6/09/2024)** Green Initiative-**Dept. of Physics & Mathematics (Whole Month)/ Avani Club** Nutrition Awareness Week Activities -**Dept. of Biochemistry and CN&D**
3	Tue	
4	Wed	Spoorthy Club Activity - II-for -I B.com - **Dept. of Commerce**
5	Thu	Teachers' Day - **Dept. of Social Sciences** "Star Card Users Meet" - **Dept. of Library & Information Science**
6	Fri	
7	Sat	**← Ganesh Chavithi→**
8	Sun	
9	Mon	Telangana Bhasha Dinotsavam -**Dept. of Telugu**
10	Tue	World Suicide Prevention Day-**Dept. of Psychology**
11	Wed	Expert Talk I BBA - **Dept. of Business Management** Guest Lecture for UG-**Dept. of Biochemistry and CN&D**
12	Thu	Documentary Screening - **Dept. of Mass Communication & Journalism** Green Initiative(12-13) - Paper Recycling Activity-ITC WOW - **Dept. of Zoology & Genetics/ Avani Club**
13	Fri	Guest Lecture-III year Students. **Dept. of Commerce** Guest Lecture - I years - **Dept. of Sanskrit**
14	Sat	Hindi Diwas- Guest Lecture- **Dept. of Hindi** One Day Kisan – Final BSc Microbiology students - **Dept. of Microbiology**

		Symposia/Conference - **Dept. of Business Management**
15	Sun	
16	Mon	**← Eid Miladun-Nabi →**
17	Tue	International Day of Democracy- **Dept. of Political Science** Eco-club Activity- **Dept. of Botany and Biotechnology**
18	Wed	Club Activity- **Dept. of Mathematics**
19	Thu	Green Initiative – **Dept. of English**
20	Fri	Guest Lecture -**Dept. of Economics** Field Visit - MPML - **Dept. of Mass Communication & Journalism**
21	Sat	Symposia/Conference - **Dept. of Business Management**
22	Sun	
23	Mon	Certificate Course-(23 -28) - **Dept. of Statistics & Computer Science**
24	Tue	
25	Wed	Field Trip - **Dept. of Public Administration** Guest Lecture for PG-**Dept. of Biochemistry and CN&D**
26	Thu	Guest Lecture for UG- **Dept. of Mathematics**
27	Fri	Industrial Visit-**III year Students. -Dept. of Commerce** Club Activity - Activity - II - **Dept. of Business Management**
28	Sat	Symposia/Conference - **Dept. of Business Management**
29	Sun	
30	Mon	

OCTOBER 2024		
Date	**Day**	**Activity**
1	Tue	Field Trip- **Dept. of Botany and Biotechnology** International Non-violence Day - Club Activity -BA EPP/PPML- **Dept. of Political Science**
2	Wed	← Mahatma Gandhi Jayanti→ <-Bathukamma Starting Day-> **(2nd -5th) National Tour- Mumbai**
3	Thu	
4	Fri	
5	Sat	
6	Sun	
7	Mon	
8	Tue	
9	Wed	
10	Thu	World Mental Health Day- **Dept. of Psychology**
11	Fri	
12	Sat	← **Dussehra** →
13	Sun	
14	Mon	Induction I MBA - **Dept. of Business Management**
15	Tue	Spoorthy Club Activity- III Year students- **Dept. of Commerce** National Mushroom Day Celebrations- **Dept. of Botany and Biotechnology**
16	Wed	World Food Day-Extension Activity: Distribution of Handouts on Diet Plan **-Dept. of Biochemistry and CN&D**
17	Thu	Expert Talk for II MBA- **Dept. of Business Management**

		Orientation on Personality Development (Placement Activity) for III B.SC Life Sciences- **Dept. of Chemistry**
18	Fri	
19	Sat	Expert Talk for II MBA- **Dept. of Business Management**
20	Sun	
21	Mon	**II Internal Assessment - UG I Sem & III Sem (21/10/2024 - 26/10/2024)** Workshop on Writing Skills (21-25) -**Dept. of English and Second Languages**
22	Tue	Green Initiative -**Dept. of Commerce** Field Trip to IKP-PG **Dept. of Biochemistry and CN&D**
23	Wed	Field Trip III Year.-**Dept. of Commerce**
24	Thu	ED Activity-Stall and Fundraising- **Dept. of Commerce**
25	Fri	Extension Activity-**Dept. of Commerce** Genophilic Club Activity- **Dept. of Genetics**
26	Sat	Physical Sciences Industrial Visit - **Dept. of Computer Science** Career Counselling for BSc Life Science Students - **Dept. of Microbiology** Fresher II MBA - **Dept. of Business Management**
27	Sun	
28	Mon	Zooic Club Activity- **Dept. of Zoology**
29	Tue	ED Festive gala(Diwali Festivity)- **Dept. of Business Management**
30	Wed	Orientation on Competitive Exams (TIME)- **Dept. of Commerce**
31	Thu	**← Diwali→**

NOVEMBER 2024		
Date	**Day**	**Activity**
1	Fri	1st -30th Nov Certificate course on Medical Coding III year All Life Sciences- **Dept. of Botany and Biotechnology** Galaxy Day -**Dept. of Physics** Guest Lecture (PG) - **Dept. of Chemistry**
2	Sat	Outreach Activity for UG- **Dept. of Chemistry**
3	Sun	International Stress Awareness Day
4	Mon	Spoorthy Club Activity-International Accounting Day - **Dept. of Commerce** Workshop- **Dept. of Mathematics**
5	Tue	Literary Day–**Dept. of English**
6	Wed	Powergrid-Intercollegiate Competition for all UG students -**Dept. of Business Management**
7	Thu	
8	Fri	Industrial Visit/ Field trip for BSc Life Science Students - **Dept. of Microbiology** Krtya Management Meet - **Dept. of Business Management** Club Activity – "Ancient Poets" Presentation by the students – III Years -**Dept. of Sanskrit**
9	Sat	**Last Day of Instruction- UG I Sem & III Sem** II MSC Guest Lecture for PG - **Dept. of Computer Science** Mobile Lab- **Dept. of Chemistry** Guest Lecture- **Dept. of Statistics**
10	Sun	
11	Mon	Certificates Course on Excel for PG - **Dept. of Chemistry**
12	Tue	
13	Wed	
14	Thu	**Semester End Examination -UG I Sem & III Sem**

		(14/11/2024 onwards) Tentative National Library Week Celebrations- **Dept. of Library** World Diabetes Day - **NSS Committee** Extension Activity-Wellness Programme in Collaboration with Kayapalat - **Dept. of Biochemistry and CN&D**
15	Fri	← **Guru Nanak Jayanti** →
16	Sat	Club Activity for B.com II- **Dept. of Hindi**
17	Sun	
18	Mon	Awareness Programme on Antimicrobial Resistance (World AMR Day) - **Dept. of Microbiology**
19	Tue	Outreach Programme- **Dept. of Biochemistry and CN&D**
20	Wed	Internship Orientation II BBA - **Dept. of Business Management**
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	International Day for Elimination of Violence against Women- **ICC Committee**
26	Tue	Constitution Day- Mock Parliament - **Dept. of Social Sciences**
27	Wed	
28	Thu	
29	Fri	Club Day / Computer Literacy Day - **Dept. of Computer science** Guest Lecture - MPML - **Dept. of Mass Communication & Journalism**
30	Sat	Club Activity - Activity - III - **Dept. of Business Management**

DECEMBER 2024		
Date	**Day**	**Activity**
1	Sun	
2	Mon	1 Week ATAL FDP 2-7 Dec 2024 - **Dept. of Computer Science** 2-7th Dec FDP- **Dept. of Life Sciences**
3	Tue	Release of 6th Issue of Departmental E-Magazine - **Dept. of Commerce**
4	Wed	
5	Thr	
6	Fri	
7	Sat	Field Trip For PG - **Dept. of Chemistry** Coaching for Competitive Exam for III BBA - **Dept. of Business Management**
8	Sun	
9	Mon	**Commencement of UG II Sem & IV Semester** Expert Talk - **Dept. of Public Administration** ATAL Advanced FDP-2 WEEKS - **Dept. of Commerce**
10	Tue	Human Rights Day- Guest Lecturer- **Dept. of Political Science**
11	Wed	
12	Thr	
13	Fri	Career Guidance - **Dept. of Psychology**
14	Sat	Programme for Support Staff – Awareness on IBS (Irritable Bowel Syndrome) - **Dept. of Microbiology & IQAC** Placement Activities III BBA -

		Dept. of Business Management
15	Sun	
16	Mon	
17	Tue	Extension Activity - **Dept. of II Languages**
18	Wed	
19	Thr	Outreach for MBA I -**Dept. of Business Management** Outreach For BBA I -**Dept. of Business Management**
20	Fri	National Mathematics Day- **Dept. of Mathematics**
21	Sat	Green Initiative (Forest Sensitivity) - **Dept. of Business Management**
22	Sun	
23	Mon	
24	Tue	**← Christmas Eve →**
25	Wed	**← Christmas →**
26	Thr	**← Boxing Day →**
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

JANUARY- 2025		
Date	**Day**	**Activity**
1	Wed	← **New Year's Day** →
2	Thu	
3	Fri	Awareness on Mental Wellness Month - **Dept . of Psychology**
4	Sat	Resume Writing for All UG Life Sciences- **Dept. of Botany and Biotechnology with Placement Committee**
5	Sun	
6	Mon	Hands on Training on HPLC-PG- **Dept. of Biochemistry and CN&D**
7	Tue	
8	Wed	Youth Day Celebrations- **Dept. of Commerce**
9	Thu	
10	Fri	Club Activity – Sanskrit tattoo ideas – I Years - **Dept. of Sanskrit** International Hindi Day celebration - Extension Lecture- **Dept. of Hindi**
11	Sat	Expert Talk for I MBA- **Dept. of Business Management** Coaching for Competitive Exam for II MBA - **Dept. of Business Management**
12	Sun	
13	Mon	← **Bhogi** →
14	Tue	← **Sankranti** →
15	Wed	
16	Thu	
17	Fri	Guest Lecture - **Dept. of English** Outreach Programme- Visiting old age home -

		Dept. of Zoology & Genetics
18	Sat	Club Activity - Activity - IV - **Dept. of Business Management**
19	Sun	
20	Mon	Republic Day - Chatterbox club Activity- **Dept. of Mass Communication & Journalism**
21	Tue	Two Day Workshop on Bioanalytical Techniques- **Dept. of Biochemistry and CN&D**
22	Wed	
23	Thu	Sarcina Club Activity - **Dept. of Microbiology** 23-25th Workshop for Botany Students - **Dept. of Botany and Biotechnology**
24	Fri	National Girl Child Day -**Dept. of Telugu & Statistics** **International Tour- Singapore (24th -29th)**
25	Sat	National Voters Day–-Club Activity- **Dept. of Social Sciences**
26	Sun	← Republic Day →
27	Mon	
28	Tue	Guest Lecture for PG-**Dept. of Mathematics**
29	Wed	Student activity-**Dept. of Economics**
30	Thu	Guest Lecture - IV FOR III Year- **Dept. of Commerce**
31	Fri	Expert talk for PG Students - **Dept. of Biochemistry and CN&D**

FEBRUARY - 2025		
Date	**Day**	**Activity**
1	Sat	
2	Sun	
3	Mon	
4	Tue	Awareness Programme on Cancer-World Cancer Day-**Dept. of Biochemistry and CN&D**
5	Wed	
6	Thu	
7	Fri	2 Day International Conference- **Depts. of Physical Sciences**
8	Sat	Guest Lecture II B.Com -**Dept. of Commerce** Halogen Club Celebrations - **Dept. of Chemistry**
9	Sun	
10	Mon	World Pulses Day Celebrations- **Dept. of Botany and Biotechnology** Fermentilicious – Exhibition of fermented foods Club Activity Theme – World Pulses Day - **Dept. of Microbiology**
11	Tue	
12	Wed	Project Orientation I MBA - **Dept. of Business Management** Sexual and Reproductive Health Awareness Day and Extension Activity - **Dept. of Biochemistry and CN&D**
13	Thu	Sarojini Naidu Birth Anniversary -**Dept. of English** World Radio Day - Echo Radio Club Activity - **Dept. of Mass Communication & Journalism**

14	Fri	Guest lecture (UG & PG) - **Dept. of Chemistry** Field Trip– **Dept. of Political Science**
15	Sat	Career Counseling II MBA - **Dept. of Business Management**
16	Sun	
17	Mon	**I Internal Assessment - UG II & IV Sem** **(17/02/2025 - 22/02/2025)**
18	Tue	
19	Wed	Field Trip (consumer forum) -I B.com- **Dept. of Commerce**
20	Thu	Management Day-**Dept. of Business Management**
21	Fri	
22	Sat	Club Activity for PG- **Dept. of Mathematics**
23	Sun	
24	Mon	Banking & Financial Services Awareness Week-All B.Com & Community-**Dept. of Commerce**
25	Tue	International Mother Language Day- **Dept. of II Language**
26	Wed	← **Maha Shivaratri** →
27	Thu	
28	Fri	National Science Day-**IQAC**

MARCH- 2025		
Date	**Day**	**Activity**
1	Sat	Guest Lecture for PG - **Dept. of Computer Science**
2	Sun	
3	Mon	
4	Tue	Capability Enhancement Programme for MSc Microbiology Students - **Dept. of Microbiology & Placement Committee**
5	Wed	Guest Lecture - **Dept. of English** Extension Lecture- **Dept. of Political Science**
6	Thu	Guest Lecture - **Dept. of Public Administration**
7	Fri	Alumni Talk-III B.Com- **Dept. of Commerce** Career Counseling II MBA - **Dept. of Business Management & Placement Committee**
8	Sat	Outreach Program- **Dept. of Botany and Biotechnology** Women's Day- **Dept. of Microbiology**
9	Sun	
10	Mon	
11	Tue	Certificate Course - **Dept. of Mass Communication & Journalism**
12	Wed	Expert Talk III BBA - **Dept. of Business Management** Club Activity - Motivational Quotes of Swami Vivekananda - II Years - **Dept. of Sanskrit**
13	Thu	Field trip for MSc Microbiology students - **Dept. of Microbiology**
14	Fri	**← Holi →**
15	Sat	
16	Sun	

17	Mon	Club Activity- Prachina Telugu Kavulu, Rachanalu - **Dept. of Telugu**
18	Tue	2 Day Medical camp - **Dept. of Economics & IQAC**
19	Wed	
20	Thu	
21	Fri	
22	Sat	Spoorthy Club Activity – Probability -II B.Com- **Dept. of Commerce** World Water Day-Awareness Programme on Role of Water in Metabolic Control - **Dept. of Biochemistry and CN&D and Avani Club** Extension Lecture- **Dept. of Statistics**
23	Sun	
24	Mon	
25	Tue	Guest lecture-I year-**Dept. of Commerce** Guest Lecture for UG Students- **Dept. of Biochemistry and CN&D**
26	Wed	Outreach Programme- **Dept. of Social Sciences**
27	Thu	Seminar on AI Tools in Chemical sciences - **Dept. of Chemistry**
28	Fri	Workshop of E-Filing of IT Returns.Faculty & Students & Admn Staff- **Dept. of Commerce & IQAC**
29	Sat	Guest Lecture For UG - **Dept. of Computer science** Guest Lecture for UG & PG- **Dept. of Chemistry**
30	Sun	← **Ugadi** →
31	Mon	← **Ramzan** →

APRIL- 2025		
Date	**Day**	**Activity**
1	Tue	**←Following Day of Ramzan →**
2	Wed	
3	Thu	
4	Fri	Internship Orientation I MBA - **Dept. of Business Management**
5	Sat	**← Babu Jagjivan →** **← Ram Jayanthi →**
6	Sun	**← Rama Navami →**
7	Mon	**II Internal Assessment - UG II & IV Sem (7/04/2025 - 12/04/2025)** Guest Lecture **-Dept. of Economics** World Health Day - **Dept. of Zoology**
8	Tue	Guest Lecture for BSc & MSc Microbiology - **Dept. of Microbiology**
9	Wed	Guest Lecture for PG Students- **Dept. of Biochemistry and CN&D**
10	Thu	Club Activity - **Dept. of Mass Communication & Journalism**
11	Fri	Guest Lecture for Biotechnology Students - **Dept. of Botany and Biotechnology**
12	Sat	Activity for supporting staff - **Dept. of Commerce & IQAC** Quiz on World Heritage **-Dept. of Political Science** Club Activity- **Dept. of Statistics**
13	Sun	

14	Mon	←**Dr. Ambedkar Jayanthi** →
15	Tue	Guest Lecture - **Dept. of Chemistry**
16	Wed	
17	Thu	
18	Fri	← **Good Friday** →
19	Sat	**Last Day of Instruction- UG II & IV Sem**
20	Sun	← **Easter** →
21	Mon	
22	Tue	
23	Wed	English Language Day -**Dept. of English**
24	Thu	**Semester End Examination -UG II & IV Sem (24/04/2025)**
25	Fri	International DNA Day- **Dept. of Genetics**
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	

MAY- 2025		
Date	**Day**	**Activity**
1	**Thu**	
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	
31	Sat	

17. TIME TABLE - ODD SEMESTER

Day	1 9:00- 10:10	2 10:10- 11:05	3 11:05- 12:00	4 12:00- 12:40	12:40- 01:35	5 1:35- 2:30
Mon				L U N C H		
Tues						
Wed						
Thur						
Fri						
Sat						

TIME TABLE - EVEN SEMESTER

Day	1 9:00- 10:10	2 10:10- 11:05	3 11:05- 12:00	4 12:00- 12:40	12:40- 01:35	5 1:35- 2:30
Mon				L U N C H		
Tues						
Wed						
Thur						
Fri						
Sat						

Notes

18. STUDENT LEAVE RECORD

Date	No. of days absent	Reason for absence	Parent's Signature	Class Incharge Signature	Principal's Signature

Date	No. of days absent	Reason for absence	Parent's Signature	Class Incharge Signature	Principal's Signature

RECORD OF LATE COMING

Whenever a student comes late to college it will be marked by encircling the date in the calendar. A disciplinary action will be taken against the student who is given more than three warnings.

Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29		29	29
30	30	30	30	30	30	30	30		30	30
		31		31		31	31		31	

19. COLLEGE ANTHEM

1. Let's all rejoice & sing to the Lord
   For the Saint we so revere
   And raise our hearts and thank our God and sing out in good cheer
   Let's join with all who celebrate this feast from year to year
   Of Saint Pious the Saint so Great
   To everyone so dear

Chorus:

St. Pious we love to sing of you
St. Pious you are our father too
St. Pious we are so proud of you
Long live our patron St.Pious

2. St. Pious was a friend of all He won youth with a smile He lived up to his royal call and worked for all the time
   For poor abandoned, useless lot, he gave his life entire and never cease to conquer So there's only one desire. || Chorus ||
3. So while with joy we celebrate
   And sing with voice so clear
   We ask of this our Saint so great
   To be with us right here
   And help us how to live this day the glorious life he led
   That we may strive for his life path
   The love of God to spread. || Chorus ||

20. ASSEMBLY HYMNS

Count your many blessings

When upon life's billows you are tempest tossed, When you are discouraged, thinking all is lost, Count your many blessings name them one by one, And it will surprise you what the Lord hath done.

Count your blessings, name them one by one; Count your blessings, see what God hath done; Count your blessings, name them one by one, And it will surprise you what the Lord hath done.

Are you ever burdened with a load of care? Does the cross seem heavy you are called to bear? Count your many blessings, every doubt will fly, And you will be singing as the days go by.

When you look at others with their lands and gold, Think that Christ has promised you His wealth untold. Count you're many blessings, money cannot buy Your reward in heaven, nor your Lord on high.

So amid the conflict, whether great or small, Do not be discouraged, God is over all;

Count your many blessings, angels will attend,

Help and comfort give you to your journey's end.

LORD LET ME LIVE

Lord let me live in the shadows of your love
And grow in the knowledge of you
Teach me and help me to raise my mind above
To things that are worthy and true.

Ch: The more I know you the more I want to love,
The more I love you the more I want to serve,
The more I serve you the more I want to give,
The more I give you the more I want to live.

You are the Christ who is sent by God on high
The Saviour and Lord of us all
Kind are you Lord for your help is ever high
Your mercy and love I recall

Ch: The more I know you the more I want to love,
The more I love you the more I want to serve,
The more I serve you the more I want to give,
The more I give you the more I want to live.

Lord you are light brightly shining in my life
You drive out the fears of my life
You by my side I shall conquer every fear
You are the Lord of great might

Ch: The more I know you the more I want to love,
The more I love you the more I want to serve,
The more I serve you the more I want to give,
The more I give you the more I want to live.

SHOWERS OF BLESSING

There shall be showers of blessing;
This is the promise of love;
There shall be seasons refreshing,
Sent from the Saviour above.

Showers of blessing.
Showers of blessing we need;
Mercy drops round us are falling,
But for the showers we plead.

There shall be showers of blessing,
Precious reviving again;
Over the hills and the valleys,
Sound of abundance of rain.

There shall be showers of blessing,
Send them upon us, O Lord;
Grant to us now a refreshing;
Come, and now honor Thy Word.

There shall be showers of blessing,
Ohthat to-day they might fall,
Now, as to God we're confessing,
Now as on Jesus we call.

There shall be showers of blessing,
If we but trust and obey;
There shall be seasons refreshing,
If we let God have His way.

LORD'S PRAYER

Our Father in Heaven, Holy be your name

Your kingdom come

Your will be done on earth as it is in Heaven

Give us today our daily bread, forgive us our trespasses as we

forgive those who trespass against us

Lead us not into temptation

But deliver us from evil

Amen

1NATIONAL ANTHEM

Jana Gana Mana Adhinaayak Jaya Hey,

Bhaarat Bhaagya Vidhaataa

Panjaab Sindhu Gujarat Maraatha,

Draavid Utkal Banga

Vindhya Himaachal Yamuna Ganga,

Uchchhal Jaladhi Taranga

Tav Shubh Naamey Jaagey,

Tav Shubh Aashish Maange

Gaahey Tav Jayagaathaa

Jana Gana Mangal Daayak,

Jaya Hey Bhaarat Bhaagya Vidhaataa

Jaya Hey, Jaya Hey, Jaya Hey,

Jaya Jaya Jaya, Jaya Hey