

St. Pious X Degree & PG College For Women

Snehapuri Colony, Nacharam, Hyderabad - 076

Guidelines for the students to apply for concession in institution fees

1. Eligibility for applying for concession in fees

01. Orphan student who has no other support from any source is eligible to apply for the concession in the institution fees.
02. Economically backward student, having *Ration Card* indicating below poverty, (who has very poor financial background) is also eligible to apply for the concession in the institution fees.

2. Procedure to apply

01. To apply for concession, total family income of a student shall be less than Rs. 2.00 lakh (Rupees two lakh only). This includes the income of father, mother, sister, and brother and all other sources.
02. Economically backward student shall submit certificate issued by competent authority as a proof in support of application.
03. Maximum 5% of students registered for the academic year may be considered.
04. Application submission does not necessarily mean that student is eligible for concession. He / She shall have to complete the formalities for Concession of the respective academic year.
05. Students shall submit copy of requisites as a proof of academic record along-with the application.
06. The concession is valid for the period of one academic year and needy student shall apply every year for getting concession in fees.
07. Student availing fee concession from any other organization / agency is disqualified to apply for this scheme.

3. Time Line

- | | |
|---|---|
| January 1 st – 30 th | - Submission of application in hard copy at the college reception. |
| February 1 st – 28 th | - Committee reviews the applications to short list eligible Candidates. |
| March 1 st – 10 th | - The Candidates can enquire about the status in the admin.office. |
| March 11 th | - Process ends |

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APPLICATION FORM FOR CONCESSION IN THE COLLEGE FEES

FOR ACADEMIC YEAR 2022-2023

Submitted

Date:

To
The Management
St. Pious X Degree & PG College For Women,
Nacharam, Medchel-Malkajgiri Dt.

Subject: Application for concession in fees for academic year 2022-2023

Respected Madam,

Following is the information furnished by me for getting concession in the fee for the academic year 2022-23. Knowing the eligibility criteria, I am applying for fee concession. The information submitted herein is true to the best of my knowledge.

1. Full name of the student : _____

2. Class: _____ Roll No.: _____ Year of admission: _____

3. Permanent address of the student:

Mobile no. of the student: _____

4. Full name of the parent / guardian with permanent address:

Mobile no. of the parent: _____

5. Details of family:

S.N	Name of the family member	Relation with the applicant	Age (yrs.)	Occupation	Yearly Income (in Rupees)
1					
2					
3					
4					

6. Justification in support of application for fees concession:

7. Boarder of College Hostel : Yes or No

8. Own house or Rented house

9. Percentage of Marks : _____ (in previous Public Examinations)

10. List of all Scholarships or grants you have already been previously awarded, including Employer's assistance and awards (Name, Amount, Period of time covered)

11. Percentage of concession required: _____%

12. Whether concession received during First year and Second year _____.

Signature of the Parent

Date:

Signature of the applicant

Date:

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13. Remarks of the Scrutiny committee

a. Academic performance of the student:

b. Actual verification of financial status of the family / income:

c. Recommendation of scrutiny committee:

Documents to be attached by the student:

1. Aadhar card

2. Ration card

3. Previous year(s) marksheets (Latest Marks Memo)

4. Income Certificate / Pay Slip or passbook Xerox or salary certificate from employer.

Amount Sanctioned as Concession _____

(Remarks and Signatures of committee members)